

VI PROCESS REQUIREMENTS

- Based paragraphs 27 a, b, e of Section E (DOE), Section G (V&R), Section I (V&C) and Appendix A paragraph 1(e) OF M&P

Subsections

- A. General Requirements
- B. Contract Review
- C. Team Selection for VV
- D. Allocation of HR for a specific VV function
- E. Planning and preparation for VV

A General Requirements

- 71- Documented procedure for VV in line with M&P, latest version of VVM & relevant decisions of COP/MOP & EB

B Contract Review

- 72- Documented procedure to check accreditation in SS, availability of competence, CoI
- 73- Application documents should have PDD; information on PPs, host party & its DNA, and those involved in identification, development, consultancy & financing, scope of VV, contract period & liability to enable CR
- 74-76 – Documented procedure. Contact iff no CoI/ impartiality,, accreditation in SS, competence & resources. Record of CR including justification to undertake work

C Selection of Team for VV

- 77- Documented procedure to determine competencies in team (ref CR) & decision
- 78- Team to have TL + others to meet team competence requirements
- 79-81- Rules/contract to prevent CoI including obligation of team members to inform before accepting assignment if there is any link with the project activity

D Allocation of HR for Specific VV Function

- 82-83 Documented procedure to determine HR including man-days and justification based on complexity, risks, technical & regulatory aspects, size and location, type and amount of field work

E Planning and Preparation

- 84- Documented procedure to prepare plan by identifying all tasks, HR needed, specific sectoral/geographical aspects
- 85-86 Define tasks for each member & communicate to client/PP with opportunity to object
- 87- Documented procedure for ITR & decision making