



QUALITY COUNCIL OF INDIA

MINUTES OF THE 62nd GOVERNING BODY MEETING OF QCI HELD ON

MARCH 24, 2021

The meeting of the 62nd Governing Body was held on March 24, 2021 through Video Conferencing mode at 1100 hrs.

The list of members who attended the meeting is annexed at *Annexure –A* (Page No. 10-11)

Welcome Note

The Chairperson welcomed all the members present through the virtual mode and confirmed the quorum for the meeting.

The meeting began with opening remarks from the Chairperson, QCI wherein he informed the members that

- a. The past few months have seen a fast v-shaped recovery in terms of the no. and scale of activities that QCI is being requested to do by various Ministries and other clients.
- b. The scale of ramp-up of these activities has been faster than it was thought and the nature of complexity of the new activities has also grown many folds. In the new initiatives, QCI is being requested to take a broader view on quality, measurement and policy. As a consequence of interventions in the quality measurement and rating of Coal, Hon'ble Minister of Commerce & Industry (Also for Consumer Affairs, Food and Public Distribution) has desired to re-think and streamline processes in the procurement of grains and public distribution with the Food Corporation of India to bring in quality and speed in the current systems.
- c. All of this has been the result of the good work, reputation and trust that QCI enjoys with its various clients and Ministries. The team at QCI shall endeavour to scale up in order to deliver on the expectations and overcome the challenges to make a difference to the quality ecosystem in India and thus do the right things for the country.

He further informed that looking at the financial performance for this year and the budget for the next year, it can be seen that QCI has recovered very quickly from the setback of first two quarters of the current financial year.

He also mentioned that after having reviewed the Union Budget announced by the Hon'ble Finance Minister for 2021, the possible areas of intervention and expansion of the activities of the QCI Boards & Divisions in line with the vision of the government is being looked into.

He also appreciated the efforts of Boards & Divisions who are in discussion on the important areas /initiatives of bringing quality as per the Government's vision.



The Chairperson expressed his gratitude and appreciation for the role, inputs and guidance being actively provided by the Chairpersons of all QCI Boards and the Finance Committee members.

The Chairperson requested the Secretary General to take up the formal discussion on the agenda.

a. Adoption of Agenda

The agenda was adopted with the permission of the Chair. It was informed that Item No. 62.1.4 has been added as a tabled agenda item and Item No. 62.2.1, 62.2.2. 62.2.3 have been updated as per the current status.

b. Confirmation of the Proceedings of the 61st Governing Body Meeting

The proceedings of the 61st Governing Body meeting held on December 23, 2020 were circulated to all members and a comment was received from Dr. Vandana Kumar, Joint Secretary, DPIIT on the same. GB was apprised of the action taken by QCI in this respect. Thereafter the Governing Body confirmed and approved the minutes.

GB was also informed that it has been decided that Unnati would be the preferred portal for scaling up NCS 2.0.

c. Action taken on the Proceedings of the 61st Governing Body meeting

The 'Action Taken Report' on the proceedings of the 61st Governing Body meeting circulated to all Governing Body members was noted by the Governing Body-

I. Items for Approval of Governing Body:		
Item No. 62.1.1	:	To approve nomination of Chairperson, NABCB The Secretary General, QCI informed the Governing Body that as per the nominations received and after following due process, Chairperson, QCI has nominated Mr. Deep Kapuria, Chairman, 'The Hi-Tech Group', as Chairperson of NABCB Board w.e.f 29.01.2021. He further introduced Mr. Kapuria to the members present and welcomed him to QCI with his vast experience in the industry. The Governing Body approved the appointment of Chairperson, NABCB for two years w.e.f 29.01.2021.
Item No. 62.1.2	:	To approve Budget Proposal for Financial Year 2021-2022 The Secretary General apprised the members that the newly constituted Finance Committee has worked hard on finalising the budget and in principle finalized the budget for 2021-2022 in



		<p>consultations with the QCI Finance team. He invited Ms. Tanusree Banerjee, Chairperson, Finance Committee to present the proposed budget to the Governing Body.</p> <p>Ms. Tanusree Banerjee, Chairperson, Finance Committee informed the Governing Body that considering the persisting uncertain situation and the assumptions taken, the Boards along with the Finance Committee have reached at the figures presented with an overall budgeted income of ₹31975 lakhs and budgeted expenditure of ₹20829 lakhs. The Board-wise budget figures presented to the Governing Body are as given below:</p> <table border="1" data-bbox="550 750 1396 1332"> <thead> <tr> <th rowspan="2">Board</th> <th colspan="3">FY 2020-2021</th> <th colspan="3">FY 2021-2022</th> </tr> <tr> <th>Budgeted Income</th> <th>Budgeted Expense</th> <th>Surplus</th> <th>Budgeted Income</th> <th>Budgeted Expense</th> <th>Surplus</th> </tr> </thead> <tbody> <tr> <td>NABH</td> <td>4564</td> <td>1908</td> <td>2656</td> <td>5500</td> <td>2353</td> <td>3147</td> </tr> <tr> <td>NABL</td> <td>6780</td> <td>3982</td> <td>2798</td> <td>9627</td> <td>5147</td> <td>4480</td> </tr> <tr> <td>NABCB</td> <td>1225</td> <td>775</td> <td>450</td> <td>1600</td> <td>982</td> <td>618</td> </tr> <tr> <td>NABET</td> <td>1055</td> <td>1003</td> <td>51</td> <td>2501</td> <td>1803</td> <td>698</td> </tr> <tr> <td>NBQP</td> <td>264</td> <td>262</td> <td>2</td> <td>356</td> <td>418</td> <td>-62</td> </tr> <tr> <td>QCI</td> <td>9238</td> <td>7515</td> <td>1723</td> <td>12391</td> <td>10126</td> <td>2265</td> </tr> <tr> <td>Total</td> <td>23126</td> <td>15445</td> <td>7680</td> <td>31975</td> <td>20829</td> <td>11146</td> </tr> </tbody> </table> <p>The Chairperson, Finance Committee also informed the Governing Body that discussions about individual Boards as well as component wise projections are still underway and any changes required in the budget presented due to internal and external factors shall be considered in the Revised Budget in the mid-year review and presented to the Governing Body thereafter.</p> <p>The Governing Body approved the Budget estimates for the Financial year 2021-2022.</p>	Board	FY 2020-2021			FY 2021-2022			Budgeted Income	Budgeted Expense	Surplus	Budgeted Income	Budgeted Expense	Surplus	NABH	4564	1908	2656	5500	2353	3147	NABL	6780	3982	2798	9627	5147	4480	NABCB	1225	775	450	1600	982	618	NABET	1055	1003	51	2501	1803	698	NBQP	264	262	2	356	418	-62	QCI	9238	7515	1723	12391	10126	2265	Total	23126	15445	7680	31975	20829	11146
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Item No. 62.1.3	:	<p>To approve change in name of “ZED Division” to “Atmanirbhar Bharat Division”</p> <p>The Secretary General, QCI apprised the members that the ZED scheme of the Ministry of MSME undertaken by the ZED Division at QCI is under revision and is awaiting re-launch by the concerned Ministry. Meanwhile, the ZED Division at QCI has expended its</p>																																																														



		<p>activities during the past one year to include the SAATHI Scheme, WASH Scheme, ODOP initiative of Government of UP etc. As a result of the expansion of activities under the division which is in consonance of the broader vision of the Government under Atmanirbhar Bharat, it was proposed that the ZED Division be renamed as “Atmanirbhar Bharat Division” so that all activities aligned with the initiatives of the Government under Atmanirbhar Bharat are undertaken by the team established and responsible for this.</p> <p>Few members were of the view that since it is an internal matter of the QCI, a more appropriate name may be thought of rather than an already existing name.</p> <p>The Governing Body approved the proposal in principle.</p>
<p>Item No. 62.1.4</p>	<p>:</p>	<p>To open a Savings Bank Account with the State Bank of India under the Foreign Contribution Regulation Act, 2010</p> <p>The Secretary General, QCI apprised the members that QCI is in the process of applying for registration under the Foreign Contribution Regulation Act, 2010 to be able to receive foreign funds when required. As a pre-requisite to the application process, a savings account is required to be opened with the State Bank of India. Dr. B.K. Rao requested that a statement showing receipt of foreign funds in every quarter be presented to the Governing Body in its meetings.</p> <p>The Governing Body approved the following in this regard:</p> <p>The Savings Bank Account with the State Bank of India under the Foreign Contribution Regulation Act, 2010 will be operated jointly by any two signatories from the signatories listed as below: -</p> <ol style="list-style-type: none"> 1. Dr. R. P. Singh, Secretary General, QCI 2. Mr. Fanish Chandra Srivastava, Deputy Director – Finance & Accounts 3. Mr. Aaditya Thirani, Deputy Director – Finance & Accounts 4. Mr. Mrutunjay Jena, Director – NABCB <p>a. The said bank is authorized to accept, honour, and pass all cheques, hundis, bill of exchange, promissory notes, indemnities, guarantees, agreement for letter of credit and to act upon all instructions given by them relating to the account, whether the same be overdrawn or not, provided instructions</p>



		<p>are signed by any two signatories among the list of signatories as above.</p> <p>b. The above-mentioned authorized signatories are hereby nominated to avail the internet banking.</p> <p>The above signatories shall remain in force until any other further directions in the matter.</p>
II. Items for Ratification of Governing Body		
Item No. 62.2.1	:	<p>To ratify the revised constitution of the Governing Council</p> <p>Governing Body ratified the revised constitution of the Governing Council (attached as Annexure-B).</p>
Item No. 62.2.2	:	<p>To ratify the re-constitution of the Governing Body</p> <p>Governing Body ratified the reconstitution of Governing Body (attached as Annexure-C).</p>
Item No. 62.2.3	:	<p>To ratify the re-constitution of Finance Committee</p> <p>The Governing Body ratified the re-constitution of Finance Committee (attached as Annexure-D).</p>
III. Items for Information of the Governing Body		
Item No. 62.3.1	:	<p>To note the Financial Performance of QCI and its Boards for Quarter 4 of the Financial Year 2020-2021 (from January 01, 2021 to March 15, 2021)</p> <p>The Secretary General, QCI apprised the Governing Body that the Boards and QCI, have earned total Income of ₹6,501 Lakhs against the budgeted Income of ₹5,709 Lakhs (being 114% of the budgeted income) and the total Expenditure has been ₹3,159 Lakhs against the budgeted Expenditure of ₹3,813 Lakhs (being 83% of budgeted expenditure) for the period January 01, 2021 to March 15, 2021. He further informed that the total income of QCI and its Boards for the period April 01, 2020 to March 15, 2021 stands at ₹20,364 (being 93% of the budgeted income) and the total expenditure is 10,438 (being 71% of budgeted expenditure).</p> <p>The Governing Body took note of the above and appreciated the efforts of QCI for the fast recovery and performance.</p>



Item No. 62.3.2	:	To receive note of the QCI employees relieved from their services The Governing Body received the information.
Item No. 62.3.3	:	To receive note on the matter regarding regularization of NABL, QCI employees The Governing Body received the information.
Item No. 62.3.4	:	To receive note on extension of term of CEO, NABET The Governing Body received the information.
Item No. 62.3.5	:	To note Fire Incident in QCI Head Office The Secretary General, QCI apprised the members about the fire incident that occurred at QCI Head Office on January 22, 2021. He further informed that all formalities with the appropriate authorities in this regard have been completed. Mr. Sunil Mathur enquired if the office spaces have appropriate fire and data safety measures in place to safeguard against such incidents from happening in the future and minimise the losses. The Secretary General informed that there has been no loss in data as all data is being stored on cloud applications and all appropriate measures to prevent such incidents shall be taken before the building is inhabited again. The Governing Body took note of the same.
Item No. 62.3.6	:	To receive note on extension in term of Steering Committee, PPID The Governing Body received the information.
Item No. 62.3.7	:	To note status of QCI's Income Tax Appeal before Commissioner-Appeal, Income Tax Department and before Income Tax Appellate Tribunal The Governing Body received the information as there has been no change in the status for the past one year.
Item No. 62.3.8	:	To note status of QCI's case before Customs, Excise and Service Tax Appellate Tribunal





		<p>The Governing Body received the information as there has been no change in the status for the past one year.</p>
Item No. 62.3.9	:	<p>To receive note on incorporation of Unnati as a Section-8 company (of the Companies Act, 2013 and the rules laid thereunder) under the QCI Secretariat</p> <p>The Governing body was informed of the following developments in Niti Aayog's flagship initiative-Unnati transferred to QCI for furtherance of objectives and setting up as a separate organisation.</p> <ol style="list-style-type: none">1. The secretariat of Unnati Project has been transferred from Atal Innovation Mission (AIM), NITI Aayog to QCI.2. M/s Omidyar Network India Advisors Pvt. Ltd. & Nagarro Software Private Limited have entered into a Memorandum of Understanding to fund the initial phase of development of the platform.3. The management & development of the Technology platform shall be taken care of by QCI till the proposed Sec 8 company is incorporated.4. QCI has created an expense project code for taking care of the Pre-incorporation expenses of the company which are proposed to be recovered from the Sec 8 company on its incorporation and receipt of funds.5. The Steering Committee constituted by NITI Aayog vide OM No. 1/42/2020-TPT dated Sep 18, 2020 (letter attached as Annexure- 11) till March 17, 2021 shall be continued for another 6 months i.e. till Sep 17, 2021.6. QCI had filed an application with the Registrar of Companies, Ministry of Corporate Affairs (RoC, MCA) for reservation of name vide SPICE Part-A dated 01.03.2021 and RoC, MCA has communicated approval for name reservation on 16.03.2021. The Chairperson, QCI & SG, QCI were authorized to do all legal formalities as per the procedures laid in the Companies Act, 2013 for incubating the company wholly under QCI. The required documentation in this regard be submitted to the Registrar of Companies, Ministry of Corporate Affairs and reported to the Governing Body. <p>The Governing Body received the above information.</p>



<p>Item No. 62.3.10</p>	<p>:</p>	<p>a. To inform about the update on activities of Boards, Divisions & Cells during the reporting period by Designated Incharge/CEO</p> <p>The status circulated along with the agenda was considered as read. Governing Body noted the same.</p> <hr/> <p>b. To present and discuss suggestions for key projects</p> <p>The respective teams along with Secretary General, QCI apprised the Governing Body of the below mentioned key projects & initiatives undertaken/being undertaken by QCI:</p> <ul style="list-style-type: none"> i. Udyog Manthan ii. Akash Missile Production: Process Assessment iii. Swachh Survekshan 2021 iv. Unnati v. National Program and Project Management Policy & Framework (NPMPPF) vi. Transformation of Food Corporation of India (FCI) vii. Peyjal Survekshan viii. Atal Bhujal Survekshan (Atal Jal) <p>The Governing Body appreciated the efforts of QCI and congratulated QCI for the exemplary work done in different sectors and with various Ministries.</p>
<p>Item No. 62.4</p>	<p>:</p>	<p>Any other Item with the permission of the Chair</p> <ul style="list-style-type: none"> i. Mr. Deep Kapuria, Chairperson, NABCB appreciated the efforts of the young teams at QCI in making a difference to the quality ecosystem and quality branding of the country across the world. He emphasized that a lot of work in the field of MSME's and in building standardisation in sectors that focuses on quality instead of focusing on standards. Also, methodology needs to be built to bring in reciprocity in Indian laboratories. He further mentioned that to attract young talent QCI could reach out to network of companies for deployment of their staff and formalise this system in the long run. ii. Mr. Avtar Singh, ASSOCHAM, mentioned that quality assurance is reactive in nature and we should take a theme of predictive quality or pro-active quality. Chairperson, QCI mentioned that a team in QCI will take up this idea and take the discussion forward. Chairperson, NABL further mentioned that this requires the presence of experts. Mr. Avtar Singh further



	<p>clarified that quality is always a combination of good system, principles, rules and technical experts and this theme can eventually become a revolution.</p> <p>There being no other remarks, the meeting ended with a Vote of Thanks.</p>
<p> (Dr. Ravi P Singh) Secretary General Quality Council of India</p> <p> (Adil Zainulbhai) Chairperson Quality Council of India</p> <p>Place: - New Delhi Date:- 14/04/2021</p>	



Annexure- A

Attendance for 62nd Governing Body Meeting of QCI held on 24.03.2021

List of Members Present:

1.	Sh. Adil Zainulbhai	Chairperson, QCI
2.	Dr. Vandana Kumar	Joint Secretary, DPIIT
3.	Prof. Goverdhan Mehta	Chairperson, NABET
4.	Dr. B.K. Rao	Chairperson, NABH
5.	Mr. Deep Kapuria	Chairperson, NABCB
6.	Prof. R.K Kotnala	Chairperson, NABL
7.	Mr. Sunil Mathur	Chairperson, NBQP
8.	Smt. Tanusree Banerjee	Chairperson, Finance Committee
9.	Sh. Kuldeep Singh	Railway Board
10.	Sh. Mritunjay Kumar	FICCI
11.	Mohd. Nahid Alam	ASSOCHAM
12.	Mr. Avtar Singh	
13.	Sh. A.K. Sharma	STQC
14.	Dr. Ekta Kapoor	Department of Science & Technology
15.	Avinash Singh	
16.	Aditi Mukherjee Chakravorty	
17.	Dr. D.K. Aswal	CSIR
18.	Mr. P.K. Aggarwal	NIQR
19.	Sh. Pankaj Kumar	Indian Industries Association
20.	Mr. Jitender Pareek	
21.	Dr. R.P. Singh	Secretary General

QCI Secretariat:

1.	Sh. N Venkateswaran	CEO, NABL
2.	Dr. Atul Mohan Kochhar	CEO, NABH
3.	Sh. Rajesh Maheshwari	CEO, NABCB
4.	Dr. Manish Kumar Jindal	CEO, NABET
5.	Sh. C.K. Biswas	CEO, NBQP
6.	Sh. Anil Relia	Head, PPID
7.	Dr. A. Raj	Sr. Director, ZED
8.	Dr. Manish Pande	Head, PADD
9.	Sh. Alok Jain	Head, Training and Capacity Building Cell
10.	Sh. Ansh Mittal	PPID
11.	Sh. Vidur Dewan	PPID
12.	Ms. Ridhima	PPID



Leave Granted:

- 1- Secretary, DoC, Ministry of Commerce and Industry
- 2- President, Confederation of Indian Industries (CII)
- 3- Sh. Aditya Natraj, Founder, Kaivalya Foundation



Annexure-B

Governing Council

Ex-Officio Members

S. No. [clause as per Rules]	Designation & Organizations	Nos.
1[3a]	Chairman, Quality Council of India (QCI)	1
2[3b(I)]	Secretary, Department of Industrial Policy & Promotion (DIPP), Ministry of Commerce & Industry	1
3[3b(II)]	Secretary, Department of Commerce, Ministry of Commerce & Industry	1
4[3b(III)]	Secretary, Department of Science & Technology (DST)	1
5[3b(IV)]	Secretary, Ministry of Civil Supplies, Department of Consumer Affairs & PD	1
6[3b(V)]	Secretary, Department of Telecommunication (DOT)	1
7[3b(VI)]	Secretary, Ministry of Health & Family Welfare (MHFW)	1
8[3b(VII)]	Chairman & CEO, Railway Board	1
9[3b(VIII)]	Director General, Director General of Quality Assurance (DGQA), Ministry of Defence	1
10[3b(IX)]	Director General, Bureau of Indian Standards (BIS)	1
11[3b(X)]	Director General, Council of Scientific & Industrial Research (CSIR)	1
12[3b(XI)]	Director General, Standardization, Testing Quality Certification (STQC), Ministry of Communication and IT	1
13[3b(XII)]	Director, National Physical Laboratory (NPL)	1
14[3c(I)]	President, Confederation of Indian Industry (CII)	1
15[3c(II)]	President, Associated Chambers of Commerce & Industry of India (ASSOCHAM)	1
16[3c(III)]	President, Federation of Indian Chamber of Commerce & Industry (FICCI)	1
17[3c(IV)]	President, Federation of Indian Exporters Organizations (FIEO)	1
18[3c(V)]	President, Indian Industries Associations (IIA)	1
19[3c(VI)]	President, Indian Merchants' Chambers (IMC)	1
20[3(j)]	Secretary General, QCI	1



S. No.	Member Organizations	New Member Organization	Status	Sector
1	Chairperson, National Accreditation Board for Certification Bodies (NABCB)	-	On-going	Chairperson of the Boards
2	Chairperson, National Accreditation Board for Testing and Calibration Laboratories (NABL)	-	On-going	
3	Chairperson, National Board for Quality Promotion (NBQP)	-	On-going	
4	Chairperson, National Accreditation Board for Education and Training (NABET)	-	On-going	
5	Chairperson, National Accreditation Board for Hospitals & Healthcare Providers (NABH)	-	On-going	
6	Chairperson, Finance Committee	-	On-going	Chairperson of Finance Committee
7	Automotive Component Manufacturers Association of India (ACMA)	Consumer Electronics & Appliances Manufacturers Association (CEAMA)	On-going	Representative from Manufacturing Sectors
8	Indian Electrical & Electronics Manufacturer's Association (IEEMA)	Engineering Export Promotion Council (EEPC)	New Member	
9	Indian Drug Manufacturers' Association	Electronic Industries Association of India (ELCINA)	New Member	
10	Garment Exporters and Manufacturers Association	Indian Council for Agricultural Research (ICAR)	On-going	
11	Integrated Association of Micro, Small & Medium Enterprises of India	-	Extended for Second Term	
12	Council for Footwear, Leather & Accessories	-	Extended for Second Term	
13	Indian Medical Association (IMA)	Indian Pharmaceutical Association (IPA)	On-going	



14	Indian Banks' Association	Confederation of Real Estate Developers' Associations of India (CREDAI)	On-going	Representatives from Service Sector
15	Kaivalya Education Foundation (KEF)	-	Extended for Second Term	
16	Export Inspection Council of India	-	Extended for Second Term	
17	Consumer Online Foundation	Consumer Guidance Society of India	New Member	Consumer Organization
18	The National Association of Software and Service Companies (NASSCOM)	-	Extended for Second Term	Quality Professional Bodies
19	National Institution for Quality and Reliability	Central Board of Secondary Education (CBSE)	Awaited	



Annexure-C

Governing Body

S.No.	Current Member Organisation	Proposed New Member/ Organization	Status
1	Chairman, QCI – Chairman of the Governing Body	Ex-Officio Member as per the approved constitution of the Governing Body	
2	Secretary, Department for Promotion of Industry and Internal Trade, Ministry of Commerce & Industry		
3	Secretary, Department of Commerce, Ministry of Commerce and Industry		
4	Secretary, Department of Science & Technology		
5	The Chairman & CEO, Railway Board, Ministry of Railways		
6	The Director General, Council of Scientific and Industrial Research		
7	President, Confederation of Indian Industry (CII)		
8	President, FICCI		
9	President, ASSOCHAM		
10	Director General, Department of Information & Technology, STQC		
11	Chairman, Indian Industries Association (IIA)		
12	Secretary General, QCI		
13	President, National Institute for Quality and Reliability (NIQR)	Electronic Industries Association of India (ELCINA)	New Member
14	Chairperson, National Accreditation Board for Hospitals & Healthcare Providers (NABH)	-	On-going
15	Chairperson, National Accreditation Board for Certification Bodies (NABCB)	-	On-going
16	Chairperson, National Accreditation for Education & Training (NABET)	-	On-going
17	Chairperson, National Board for Quality Promotion (NBQP)	-	On-going
18	Chairperson, National Accreditation Board for Testing	-	On-going



	and Calibration Laboratories (NABL)		
19	Chairperson, Finance Committee	-	On-going
20	Founder & Director, Kaivalya Education Foundation (KEF)	-	Extended for Second Term
21	Founder, Consumer Online Foundation	Consumer Guidance Society of India	New Member



Annexure-D

Finance Committee

S. No.	Member Name	Category	Effective date
1.	Ms. Tanusree Banerjee	Chairperson, Finance Committee, Nominee, CII	Ongoing
2.	Mr. Aditya Natraj, Kaivalya Foundation, GB member	Governing Body member, nominated by the chairperson QCI	25.02.2021
3.	Ms Dipali Khanna, Retired, GOI Secretary	Based on the recommendation of Industry Associations and approval of Competent Authority.	12.03.2021
4.	Mr. Vinod Sharma, MD, Deki Electronics, Representative, ELCINA	Governing Body member, nominated by the chairperson QCI	22.03.2021