



# QUALITY COUNCIL OF INDIA

## PROCEEDINGS OF THE 53<sup>rd</sup> GOVERNING BODY MEETING

The meeting of the 53<sup>rd</sup> Governing Body was held on December 12, 2018 at Hotel The Royal Plaza, "Connaught" Conference Hall, 1st Floor, 19, Ashoka Road, New Delhi at 11 00 hrs.

The list of members who attended the meeting is annexed at **Annexure -A**. Leave of absence was granted to the members who could not attend the meeting.

### **Welcome**

The Chairperson, Governing Body (GB) welcomed and thanked the members for attending the last GB meeting of the calendar year. Glimpses of activities since last GB meeting were presented through a short video. A brief was also shown of NABL promotional video prepared for informing Laboratories about the role and responsibilities of NABL and how it impinges on the quality of life of citizens.

The Chairman briefed the members regarding various Projects being undertaken across sectors in PPID. Some of the projects are as large as the Boards ( eg Coal, Swachh). He also emphasized the need to create a mechanism for appropriate guidance / directions for such projects. He also explained that terms of governance a need was primarily felt to form / constitute an advisory steering committee with people rich in sectoral expertise to steer, help, mentor and motivate the resources as well as review other relevant aspects, suggest new analytical tools to increase the efficacy of the results of such projects. He shared that the same has been included as an agenda in the meeting.

Thereafter, Chairperson requested the Secretary General to take up the formal discussion on the agenda.

SG thanked the members for their participation and informed as per the directions of last GB the finances as well as the audited balance sheet were re-looked extensively by the Finance Committee and approved by the Council. He further apprised the members the annual report has also been sent to DIPP for placing in both houses of parliament.

**a. Adoption of Agenda**

With permission of all Members, the agenda was adopted.

**b. Confirmation of the Proceedings of the 52<sup>nd</sup> GB Meeting of QCI.**

Members confirmed and approved the proceedings of the 52<sup>nd</sup> GB Meeting of QCI held on July 20, 2018 as circulated.

**c. Action taken on Proceedings of the 52<sup>nd</sup> GB.**

Action Taken Report' on the proceedings of the 52<sup>nd</sup> Governing Body meeting were noted by the Governing Body.

### **I Items for Consideration and Approval of Governing Body:**

**Item No 53.1.1** : To consider the constitution of 'Steering Committee(s)' in respect of the projects undertaken by PPID.

Members deliberated on the matter at length and approved the proposal for constituting 'Steering Committee(s)' for meeting the scope of work as defined in the proposal subject to the following stipulations:

- a. The Steering Committee shall be constituted by Secretary General, QCI in consultation with Chairperson, QCI and Chairperson of the concerned Boards, if required.
- b. Initially there shall be two committees, one for PPID and the other for the Coal Project.
- c. The sectoral committee shall be co-terminus with the project. However, the arrangement of steering committee may be reviewed after one year.
- d. The Chairperson of the Steering Committee may be invited in the GB as a special invitee for any specific discussion, if required.
- e. These committees shall be advisory in nature with specific terms and conditions of engagement.

**Item No 53.1.2** : To consider matter regarding creation of posts at the level Director & AD/DD in Project Planning & Implementation Division (PPID) under Special Project Group.

Governing Body deliberated on the matter at length and approved the creation of following posts in Project Planning & Implementation Division (PPID) -

- (i) Director - 1
- (ii) DD/AD - 2

However, it recommended that the said posts may initially be advertised on contract basis, rather than being permanent posts.

**Item No. 53.1.3** : To note matter regarding Loan to QCI employees.

Governing Body after due deliberation in the matter approved the proposal of enhancement of the overall loan amounts (personal Loan) from 20 lakhs to 1 crore in a financial year subject to the policy as proposed in the agenda. This is in line with the growth of QCI.

**Item No 53.1.4** : To consider the matter regarding change in status of sanctioned posts of NABL from 'Contractual' to 'Regular'.

Governing Body deliberated on the matter and approved the recommendation of the NABL Board made in its meeting held on 20.11.2018 for change in status of the 119 sanctioned posts of NABL (currently contractual in nature) from contract to regular w.e.f from the date of Governing Body meeting.

**Item No 53.1.5** : To consider and approve the Extension of CEO, NABH.

Governing Body observed that consequent to superannuation on 27.09.2018, the services of Dr Harish Nadkarni, CEO-NABH were extended by Chairperson QCI for a period of three months from 28.09.2018 to 31.12.2018, in consultation with the Chairperson NABH Board and in accordance with the provisions contained in Service & Fiancé Manual 2018.

The Governing Body ratified the above decision of Chairperson QCI & GB.

Further, Governing Body approved the extension in services of Dr Harish Nadkarni, CEO-NABH for a period of one-year from the date of superannuation i.e. upto 27.9.2019

## **II Items for Ratification by Governing Body:**

**Item No. 53.2.1** : Extension / re-nomination of Members of the Council w.ef. 1<sup>st</sup> December, 2018.

Members ratified the proposed re-nominations / extension as contained in the **Annexure 'B'** of the proceedings.

**Item No. 53.2.2** : Nominated Chairperson, NBQP.

The Governing Body ratified the appointment of Mr. Sunil Mathur, Managing Director & Chief Executive Officer, Siemens Ltd, (India) as Chairman, NBQP w.e.f 17.9.2018.

**Item No. 53.2.3** : Extension of Chairperson, NABCB for second term.

Governing Body ratified the extension of Shri Shyam Bang, CMD Jubilant Life Sciences as Chairperson, NABCB for second term w.e.f 01.12.2018.

**Item No. 53.2.4** : To ratify decisions taken by Finance Committee since last GB meeting.

Governing Body ratified the decisions taken by Finance Committee since the last GB meeting held on July 20, 2018. However, it desired that henceforth only the decisions which require consideration /approval of GB may be placed before it.

## **III Items for Information of Governing Body:**

**Item No. 53.3.1** : To note the Quarterly Performance of QCI and its Boards for the period from July, 2018 to September, 2018.

Governing Body received the information. The overall financial state of QCI is sound, and the performance, while somewhat below plan was satisfactory.

**Item No. 53.3.2** : To note the revised constitution of Finance Committee.

The Governing Body noted the following revised composition of the Finance Committee:

<b>SL. NO</b>	<b>NAME OF THE MEMBER</b>	<b>IN THE CAPACITY OF</b>
<b>1.</b>	Mr. S K Sarkar	Chairperson
<b>2.</b>	Mr. Bejon Misra, <i>Founder, Consumer Online Foundation</i>	Member
<b>3.</b>	Mr. Shyam Bang <i>Chairperson, NACCB</i>	Member
<b>4.</b>	Ms. Tanushree Banerjee <i>DDG, CII</i>	Member
<b>5.</b>	Designated-Incharge (Finance & Accounts)	Member Secretary ( <i>ex-officio</i> )

**Item No. 53.3.3** : To note the promotions of regular employees undertaken during the period of report-for information.

The Governing Body received the information.

**Item No. 53.3.4** : To note the new joining (against the sanctioned posts) in QCI, during the period of report.

The Governing Body received the information.

**Item No. 53.3.5** : To note recruitment in the Accounts & Finance department-reg.

The Governing Body received the information.

**Item No. 53.3.6** : To receive note on appointment of Statutory Auditor for the year 2018-19.

The Governing Body received the information.

**Item No. 53.3.7** : To note Status of QCI's Income Tax Cases.

The Governing Body received the information.

**Item No. 53.3.8** : To note status of QCI's case before Customs, Excise and Service Tax Appellate Tribunal.

The Governing Body received the information.

**Item No. 53.3.9** : Status of NCTE Project.

The Governing Body received the information.

**Item No. 53.3.10** : Award of project for Evaluation of Schools under Delhi Commission for Protection of Child Rights (DCPCR).

The Governing Body received the information.

**Item No. 53.3.11** : **To note the update on the activities of Special Project Group during the reporting period-**

<b>S. No.</b>	<b>Division</b>	<b>Designated In charge</b>
1.	Zero Defect Zero Effect Division (ZED)	Dr. A. Raj
2.	Project Analysis and Documentation Division (PADD)	Dr. Manish Pande
3.	Project Planning & Implementation Division (PPID)	Mr. Rajesh Maheshwari

The Governing Body received the information as presented by designated HoDs as above.

**Item No. 53.3.12** To note the update on the activities of **NABL** during the reporting period.

The Governing Body received the information as presentation made by CEO, NABL.

**Item No. 53.3.13** : To note the update on the activities of **NABH** during the reporting period.

The Governing Body received the information as presentation made by CEO, NABH.

**Item No. 53.3.14** : To note the update on the activities of **NABET** during the reporting period.

The Governing Body received the information as presentation made by CEO, NABET.

**Item No. 53.3.15** : To note the update on activities of **NABCB** during the reporting period.

The Governing Body received the information as presentation made by CEO, NABCB.

**Item No. 53.3.16** : To note the update on the activities of **NBQP** during the reporting period.

The Governing Body received the information as presentation made by CEO, NBQP.

**Item No. 53.4**

**Any other item with the permission of the Chair.**

Nil.



**(Dr. Ravi P. Singh)  
Secretary General**



**(Adil Zainulbhai)  
Chairman**

**Date: December 12, 2018  
Place: New Delhi**

**53<sup>rd</sup> Governing Body Meeting – December 12, 2018****List of Members present:**

1.	Shri Adil Zainulbhai	Chairman, QCI
2.	Shri Atul Chaturvedi	Addl Secretary, DIPP
3.	Shri S K Sarkar	Chairman, Finance Committee
4.	Prof G Mehta	NBQP-Chairperson
5.	Dr B K Rao	NABH-Chairperson
6.	Shri Shyam Bang	NABCB-Chairperson
7.	Sh. Anupam Kaul	Principal Counsellor, CII Institute of Quality
8.	Shri Vikas Jain	ASSOCHAM
9.	Shri Mritunjay Kumar	FICCI
10.	Sh. G R Janarthanan	Director General, NIQR
11.	Dr Rajesh Kumar	DSIR / CSIR
12.	Sh. A K Sharma	STQC (MeitY)
13.	Ms Ekta Kapoor	DST
14.	Sh. Jitendra Parik	IIA
15.	Dr. Ravi P. Singh	Secretary General

**QCI Secretariat**

1.	Shri Anil Relia	CEO, NABL
2.	Shri Anil Jauhari	CEO, NABCB
3.	Shri C.K. Biswas	CEO, NBQP
4.	Dr Harish Nadkarni	CEO, NABH
5.	Mr Manish Jindal	CEO, NABET
6.	Dr A Raj	Sr. Director, ZED
7.	Shri Rajesh Maheshwari	Director, PPID
8.	Dr. Manish Pande	Joint Director, QCI-Projects
9.	Shri H.B. Chawla	Adviser(Accounts)

**Leave of Absence**

1.	Sh. Bejon Kumar Mishra	Founder, Consumer Online Foundation
2.	Shri Pramath Sinha	Founder, Ashoka University
3.	Secretary	Department of Commerce
4.	The Chairman	Railway Board, M/o Railways



Sl. No. [clause as per Rules]	Designation & Organizations	Members [1 <sup>st</sup> term of 2 years] w.e.f. 1.11. 2016 to 30.11.18	Approved Members [Extension of II term or re- nomination] w.ef Date of 53 <sup>rd</sup> GB – December 12, 2018
<b>23[3(f)]</b>	<b>Six representatives from Manufacturing Sectors, specific associations (Alternate Term – 6 at a time)</b>		
	• Automotive Component	<b>Automotive Component Manufacturer's Association of India [ACMA]</b>	Extended for II term
	• Electrical	<b>Indian Electrical &amp; Electronics Manufacturers Association [IEEMA]</b>	Extended for II term
	• Pharmaceutical	<b>Indian Drug Manufacturers Association (IDMA)</b>	Extended for II term
	• Textiles Garments /	<b>The Textile Association [India]</b>	<b>To be re-nominated with Mr. V.K. Dhawan President, Apparel Exporters &amp; Manufacturers' Association</b>
• SME		<b>To be re-nominated with Sh Rajive Chawla, Chairman IamSME of India</b>	
	• Leather		<b>Fresh nomination Sh Adesh Gupta Chairman, Council for Footwear, Leather and Accessories</b>
<b>24[3(h)]</b>	<b>Four Representatives from Service Sector (Alternate Term – 4 at a time)</b>		
	• Education	<b>Ashoka University</b>	<b>To be re-nominated with Ms Rukmini Banerjee, CEO, Pratham</b>
	• Healthcare	<b>Indian Medical Association(IMA)</b>	Extended for II term
	• Financial	<b>Indian Banks Association (IBA)</b>	Extended for II term
	• Exports		<b>To be re-nominated with Sh S K Saxena, Director, Export Inspection Council of India (EICI)</b>
<b>25(3(i))</b>	Consumer organizations	Consumer Online Foundation	Extended for II term
	<b>Total (including Chairman of QCI)</b>		<b>38</b>