



# QUALITY COUNCIL OF INDIA

## MINUTES

### Proceedings of the 51<sup>st</sup> Governing Body Meeting

The meeting of the 51<sup>st</sup> Governing Body was held on March 15, 2018 at Hotel 'The Royal Plaza, Regal Conference Hall', 1<sup>st</sup> floor, Ashoka Road, New Delhi at 11 00hrs.

The list of members who attended the meeting is annexed at Annexure -A. Leave of absence was granted to the members who could not attend the meeting.

#### **Welcome**

The Chairperson, Governing Body (GB) welcomed the members. He extended his warm welcome to Padma Bhushan Dr B.K.Rao, Chairperson, and NABH for joining QCI family and expressed his firm belief that under his able guidance, NABH will touch new horizons both at national and international platforms.

The members pointed out towards the recent article regarding 'ITI' accreditation by QCI that appeared in the 'Indian Express' dated March 12, 2018. In this context, the Secretary General apprised the members about the following facts related to ITI accreditation scheme which was handled by NABET, QCI from 2012 to 2017:

- a) NABET-QCI was engaged by DGET, MoLE as a third party assessment agency in 2012 vide MoA. The said MoA required NABET-QCI to do 'Initial Assessment, Surveillance and Re-accreditation' of both Government and Private ITIs located in India.
- b) As per the terms and conditions mutually agreed with DGET, NABET-QCI was required to check compliance of the Norms and Standards made by the DGET/ NCVT and not have their own standards.
- c) NABET-QCI was required to assess, reassess through a transparent process and submit its recommendations to DGET for its consideration for affiliation or otherwise by NCVT. NABET-QCI was neither mandated to take a decision on affiliation, nor reject any proposal.
- d) There was No validity period stipulated by DGT for the ITI applications till the NCVT meeting held on 17.12.2015, the said directions of NCVT were implemented by DGT vide its order DGT-12/1/2016 – TC dated 01.07.2017.
- e) The MoA was signed in 2012 and operated till Sept. 2016. In the four years, NABET-QCI never faced any major complaints, issues of propriety on ground except issues related to undefined Norms, clarity related to Norms, changing Norms in middle of the assessment process as well as interference for favorable assessment in few cases.
- f) Although the MoA were finalized and signed, every part of MoA was required to be started after issue of specific instructions from DGET. NABET-QCI was not supposed to start any work without express orders from DGET. As per MoA, NABET-QCI was also required to undertake Annual Surveillance of ITI after its accreditation by NABET-QCI and subsequent affiliation by NCVT. However, as this was not made mandatory by DGT hence, ITI(s) did not come forward for the same. This resulted in ITI's resorting to practices such as shifting of equipments, change of building etc. after affiliation by DGET.

- g) The Standing Committee on Labour in its report (33-Report) on Industrial Training Institutes (Itis) And Skill Development Initiative Scheme, does not take cognizance of

- the fact that NABET-QCI was not allowed to implement the complete process as per MoA, which included initial accreditation and surveillance / continuous monitoring also, as a result of which some of the ITI's have not followed NCVT norms after affiliation.
- h) From 2013 to 2016, NABET-QCI received and processed the ITI applications through the online mechanism. The said process was further strengthened by introducing Tab based assessment with Geo-tagging and live quality check while processing the pending ITI applications during the year 2017.
  - i) Although the said report has not been officially forwarded to QCI by DGT but QCI has submitted its reply to the queries/issues raised by Standing Committee against QCI in its report to DGT(earlier DGET)-MSDE, Director(PU&L) Parliament Secretariat & DIPP.

GB opined that QCI should take the following measures for damage control:

- j) Publish positive articles on QCI.
- k) QCI to propagate the success stories of ITI's.
- l) Put up court decisions on the web
- m) To carry out Impact assessment study of various schemes of QCI to be done.
- n) Action to be taken on calibration of auditors.

Thereafter, Chairperson requested the Secretary General to take up the formal discussion on the agenda.

### **Adoption of Agenda**

With the permission of chair the agenda was adopted.

#### **Item No. 51.1                      Confirmation of the Proceedings of the 50<sup>th</sup> Governing Body Meeting.**

Members confirmed and approved the proceedings of the 50<sup>th</sup> GB meeting held on 06.12.2017.

#### **Item No 51.2                      Action taken on the Proceedings of the 50<sup>th</sup> Governing Body meeting.**

Action taken Report on the proceedings of the 50<sup>th</sup> Governing Body meeting were noted by the members.

### **Items for Consideration and Approval of Governing Body:**

#### **Item No 51.3.1                      To consider sanction of additional posts in NABL.**

GB discussed the matter and recommended approval for 10 additional posts in NABL (Joint director -2, Assistant Director/ Deputy Director-4 and Accreditation Officer/executive Officer -4). Further, GB also opined that presently only approximately 4500 labs have been accredited by NABL out of total of 30,00,00 labs available in India. Hence, NABL should make all efforts for accrediting labs in every district across India and it should also

take action to accreditate 'Environment Testing' labs of Central Pollution Control Board & State Pollution Control Boards.

**Item No. 51.3.2**

**To consider sanction of additional post in PADD**

GB discussed the matter and granted approval for the creation of one additional post at the level of AD/DD in PADD, making its sanctioned strength 7. However, it recommended that the post should initially be filled on contract with provision of regularization.

GB also recommended that henceforth, in such cases QCI may initiate the process for recruitment after the approval of Chairperson, GB. However, the matter should be reported to GB in its ensuing meeting.

**Item No. 51.3.3**

**To consider sanction of post at the level of Sr. Director / Director in Project Planning & Implementation Division (PPID) under Special Project Group.**

GB deliberated on the matter and felt that as PPID has now expanded to a large extent since its inspection in **2015** hence, there is a need to appoint a Senior QCI official to head the division, to supervise its activities. GB approved the creation of post at the level of Sr. Director / Director in Project Planning & Implementation Division (PPID), Special Project Group, under QCI Secretariat.

**Item No. 51.3.4**

**To consider transfer of posts sanctioned for ZED Certification Scheme under 'NABET' to 'Special Project Group'.**

GB after deliberations in the matter decided that as ZED has been made a separate division under QCI secretariat and is no longer the part of NABET hence accordingly 24 posts sanctioned by GB in its 45<sup>th</sup> GB meeting for ZED should be integrated with QCI secretariat for ZED division, under Special project Group. However, the recruitment against the said post shall be made in accordance with the guidelines approved by GB in its 45<sup>th</sup> meeting.

**Items for Ratification:**

**Item No. 51.4.1**

**To report the extension of Finance Committee.**

GB noted the information and approved the extension in tenure of the existing Finance Committee till 31.03.2018 or till the new Finance Committee as per the provisions stipulated in the S & F Manual - 2018 (approved in its 50<sup>th</sup> meeting), is constituted by QCI.

**Item No. 51.4.2**                      **To report the MoUs signed by QCI during the reporting period.**

Governing Body noted and ratified.

**Item No. 51.4.3**                      **Report of Committee constituted to look into comments received on Service and Finance Manual-2018.**

Shri Shyam Bang, Chairperson, NABCB and member of the Committee constituted by Chairperson, GB (as per the decision taken by GB in its 50th meeting), explained the GB members that committee after considering the comments received on the Service & Finance Manual had taken following actions:

- a) Reorganization as per the comments received has been done along with consolidation of similar provisions at one place. Further, grammatical corrections if required have been made.
- b) Small Chapters have been created for specific issues in the Service Manual as it existed in the Finance Manual.
- c) All issues that were already consented with DIPP have been retained without any amendment.
- d) Responses against comments received from Associations and other GB members have already been sent to each of the concerned.

The comments thereon has been sent to DIPP and their ratification is awaited.

**Items for Information:**

**Item No. 51.5.1**                      **To note the joining of Chairperson, NABH Board.**

Governing Body noted the information.

**Item No. 51.5.2**                      **To note the new joining (against sanctioned posts) in QCI during the reporting period.**

Governing Body noted the information.

**Item No. 51.5.3**                      **To note the promotion of regular employees during the reporting period**

Governing Body noted the information.

- Item No. 51.5.4**      **To note nominations invited for Chairperson, NBQP.**
- Governing Body noted the information.
- Item No. 51.5.5**      **Appointment of Statutory Auditor, QCI.**
- Governing Body noted the information. However, it recommended that the process of selection of Statutory Auditor, QCI should be routed through Finance Committee.
- Item No. 51.5.6**      **Empanelment of vendors for QCI for various services.**
- Governing Body noted the information.
- Item No. 51.5.7**      **To note recruitment for various sanctioned positions in NABL**
- Governing Body noted the information
- Item No. 51.5.8**      **To note the Quarterly Performance of QCI and its Boards for the period from October, 2017 to December, 2017.**
- The Governing Body noted the Financial performance of QCI and its Boards for the period from October 2017 to December 2017 and also the overall Financial performance of QCI during the current financial year (upto 10.03.2018).
- The members noted that QCI had earned income of ₹ 15628 Lakh during the current financial year against the income of ₹ 9943 lakh during the financial year 2016-17 i.e 157 % increase in the income as compared to income for the same period during last financial year.
- Item No. 51.5.9**      **To note the update on the activities of NABH during the reporting period.**
- GB Members noted the information presented by CEO, NABH through PPT. GB opined that lot of opportunity shall be coming in the area of empanelment of hospitals under NHPS scheme and hence, the members desired that NABH should create a framework for empanelment of such hospitals.
- Item No. 51.5.10**      **To note the update on the activities of NABCB during the reporting period.**
- GB Members noted the information presented by CEO, NABCB through PPT. Chairperson, NABCB desired that there is

overlapping in the functioning of NABCB and PADD therefore the schemes preparation work may be delineated so that NABCB can focus its attention to its domain area which is severely lacking .

**Item No. 51.5.11      To note the update on the activities of NABET during the reporting period.**

GB Members noted the information presented by CEO, NABET through PPT

**Item No. 51.5.12      To note the update on activities of NBQP during the reporting period.**

GB Members noted the information presented by CEO, NBQP through PPT

**Item No. 51.5.13      To note the update on the activities of NABL during the reporting period.**

GB Members noted the information presented by CEO, NABL through PPT.

**Item No. 51.5.14      To note the update on the activities of Special Project Group during the reporting period.**

The update on the activities of ZED, PADD and PPID under Special Project Group could not be presented to GB due to paucity of time.

**Items placed on table:**

**Item No. 51.6.1      Recruitment process for the post of AD/DD/Director in QCI.**

GB Members noted the information

**Item No. 51.6.2      Status of QCI's case before Customs, Excise and Service Tax Appellate Tribunal.**

GB Members noted the information

**Item No. 51.6.3**

**Status of QCI's Income Tax Cases:**

GB Members noted the information.

**Item No.**

**Next Governing Body Meeting**

The next GB meeting will be held on June 4, 2018.

The meeting ended with a vote of thanks to the chair.



**(Dr. Ravi P. Singh)**  
**Secretary General**



**(Adil Zainulbhai)**  
**Chairman**

Date: 15<sup>th</sup> March, 2018  
Place: New Delhi

**51<sup>st</sup> Governing Body Meeting – March 15, 2018****List of Members present:**

1.	Shri Adil Zainulbhai	Chairman, QCI
2.	Prof G Mehta	NBQP-Chairperson
3.	Dr B K Rao	NABH-Chairperson
4.	Shri Shyam Bang	NABCB-Chairperson
5.	Shri S.K. Sarkar	Chair-Finance Committee
6.	Sh Sudhanshu Pandey	JS, DoC
7.	Dr Ramesh Golla	DSIR / CSIR
8.	Sh. Dilip Chenoy	Secretary General, FICCI
9.	Sh. Anupam Kaul	Principal Counsellor, CII Institute of Quality
10.	Sh. Vikas Jain	ASSOCHAM
11.	Sh. P K Aggarwal	National President, NIQR
12.	Sh. Bejon Kumar Mishra	Founder, Consumer Online Foundation
13.	Sh. A K Sharma	STQC (MeitY)
14.	Sh. Jitendra Parik	IIA
15.	Dr. Ravi P. Singh	Secretary General

**QCI Secretariat**

1.	Shri Anil Relia	CEO, NABL
2.	Shri Anil Jauhari	CEO, NABCB
3.	Shri C.K. Biswas	CEO, NBQP
4.	Dr Harish Nadkarni	CEO, NABH
5.	Mr Manish Jindal	CEO, NABET
6.	Ms Vanita Yadav	Director, NABET
7.	Dr A Raj	Director, ZED
8.	Dr. Manish Pande	Joint Director, QCI-Projects
9.	Shri H.B. Chawla	Adviser(Accounts)
10.	Dr Aradhna Chopra	Jt Director (Admn I/c)

**Leave of Absence**

1.	Secretary	DIPP
2.	The Chairperson	NABL
3.	The Chairman	NABH
4.	Shri Pramath Sinha	Founder, Ashoka University
5.	Secretary	Department of Science & Technology
6.	The Chairman	Railway Board, M/o Railways