



MINUTES OF THE 23rd GOVERNING COUNCIL MEETING OF QCI HELD ON SEPTEMBER 24, 2021

The meeting of the 23rd Governing Council was held on September 24, 2021 through Video Conference mode at 1100 hrs.

The list of members who attended the meeting is annexed at *Annexure –A* (page no. 8-9)

Welcome Note

The meeting began with a tribute to Late Shri. K.C. Mehra, Ex-chairperson, NBQP followed by a short video on his work and contributions to NBQP/QCI and one-minute silence was observed by all members to pay their respects to the departed soul. Secretary General, QCI expressed his sincere gratitude towards Late Shri K.C. Mehra, remembering his contributions in the expansion of various activities of NBQP, his illustrious career and vibrant personality. He mentioned that QCI shall always be indebted to Sh. K.C. Mehra and we shall fondly remember such an exemplary personality.

A short video presentation was shown covering the vast arena of activities undertaken by QCI in the past one year for the esteemed Council members.

Secretary General, QCI then welcomed the new Governing Council members who have recently been appointed to the Governing Council of QCI.

Chairperson was then invited to give his welcome remarks. Chairperson, QCI thanked the existing and new members for joining the meeting and for their contributions so far. He informed the Council of the following key developments:

- a. QCI has received a qualification-free audit report for the Financial Year 2020-2021. Chairperson congratulated the Finance Committee headed by Ms. Tanusree Banerjee and thanked her for her exemplary leadership and efforts of the entire finance committee in monitoring the QCI finances through timely interventions.
- b. Chairperson informed the members that QCI shall be completing 25 years of establishment in January 2022. He mentioned that while it is a great time to celebrate the milestones achieved in the last 25 years, we will use this opportunity as a launchpad for the milestones to be achieved in the few years to come. Inputs from the members were solicited for laying down a growth path towards improving the quality ecosystem in the country.
- c. Chairperson mentioned that the last 18 months have been difficult for the industry and the country but economic activities have already started opening up now. QCI offices have reopened and a lot of activities which could only be done virtually such as assessments and on



ground impact assessment are resuming on the ground. He further mentioned that the pandemic has sharpened the focus of the government on activities that need to be done and on leapfrogging development. This has also brought focus on QCI as we have been receiving various requests on interventions across sectors.

- d. Chairperson also informed about the recent announcement of the National Infrastructure Pipeline (NIP) by the Hon'ble Finance Minister and consequently the Department of Revenue has reached out to QCI to ensure project management capabilities of the people involved in such projects. In this regard, QCI shall be putting in place a set of trainings and programs to ensure that the NIP comes to fruition in a good way. This also speaks of the good reputation and quality work delivered by QCI to various Ministries.

The Chairperson thanked all the members and requested the Secretary General to take up the formal discussion on the agenda.

A. Adoption of Agenda

The agenda was adopted with the permission of the Chair.

B. Confirmation of the Proceedings of the 22nd Governing Council Meeting held on September 23, 2020

The proceedings of the 22nd Governing Council meeting held on Sep 23, 2020 were confirmed and approved by the members.

C. Action taken on the proceedings of the 22nd Governing Council Meeting held on September 23, 2020

The Action taken report (ATR) on proceedings of the 22nd Governing Council Meeting as circulated to the members was noted by the Governing Council.

I. Items for Consideration and Approval of Governing Council:

Item No. 23.1.1 : To approve the Annual Report for the Financial Year 2020-21

The Secretary General, QCI informed the members that the Draft Annual Report has been recommended by the Governing Body in its 64th meeting held on Sep 22, 2021 and is now placed before the Governing Council for its approval so that the same can be forwarded to the DPIIT for getting it placed on the table of both houses of the Parliament.

The Chairperson invited suggestions from the members on



placing before the members an Abridged Annual Report or a useful relevant summary for their quick reference. Members agreed with the idea and suggested that a relevant summary may be prepared highlighting the impact of the events, key pointers, compliance requirements and red flags, if any, along with the statutory Annual Report.

The Governing Council approved the Annual Report for its placing before both the houses of the Parliament through DPIIT.

Item No. 23.1.2 : To consider Audited Annual Accounts along with Statutory Auditors Report for the period April 1, 2020 to March 31, 2021

The Secretary General, QCI invited the Chairperson, Finance Committee to lay the foundation for the Statutory Auditor's presentation and apprise the Governing Council of the overall financial performance of QCI for the Financial Year, April 01, 2020 to March 31, 2021. The Chairperson, Finance Committee informed the members that the audited financial statement of QCI for the FY 2020-2021 show a healthy financial standing and a qualification free report. The process improvisation so far has been heart-warming and there are miles to go towards process improvement.

Representatives from M/s Walker Chandiook & Co. LLP were invited to deliver a short presentation on the audited financial results of QCI and their observations on the same. They informed the members that the qualification for unreconciled amount as highlighted in the previous year report has been dropped as the major part of the amount has been reconciled. They further informed that despite the fire incident at the QCI Head Office, they have been able to audit the documents reproduced by the team. They emphasized on the need for implementation of an ERP & DMS System for better future performance and as a learning from the events so far.

The Governing Council noted the comments made by the auditors and emphasized on the need for implementation of an ERP across QCI and its Boards for streamlining of processes and bringing efficiency. The Secretary General, QCI informed the committee that QCI has various Boards & Divisions with diverse functions, it would be a huge, time-taking task to bring all operations on one



platform integrated with central service lines. It would also require a lot of change management. The Secretary General, QCI informed the members that QCI has already initiated the process, and hope to implement it by the end of this financial year.

The Governing Council approved the placing of the Financial Statements and Statutory Audit Report before both the houses of the Parliament through DPIIT.

Item No. 23.1.3 : To consider Re-appointment of M/s Walker Chandiok & Co. LLP as Statutory Auditors for the Financial Year 2021-2022

The Secretary General, QCI informed the members that M/s Walker Chandiok & Co. LLP have been performing the statutory audit for three years and have performed reasonably well and therefore they may be re-appointed as Statutory Auditors of QCI for the Financial Year 2021-2022.

The Governing Council noted the recommendations of the Governing Body and the Finance Committee and approved the re-appointment of M/s Walker Chandiok & Co. LLP as statutory auditors of QCI for the Financial Year 2021-2022 at an annual fee of Rs. 9,25,000 plus taxes including out of pocket expense and fee for preparation and filing of Form 10B under Income Tax Act.

II. Items for Ratification of the Governing Council

Item No. 23.2.1 : To ratify Budget for the Financial Year 2021-2022

The Secretary General, QCI presented the annual budget estimate of QCI for the Financial Year 2021-2022 as approved by the Governing Body in its 62nd meeting held on March 24, 2021. As per the approval of the Governing Body, the budgeted income for the financial year 2020-2021 has been set at Rs. 31,975 lakhs and the budgeted expense has been set at Rs. 20,829 lakhs.

The Governing Council ratified the same.

III. Items for Information of the Governing Council



Item No. 23.3.1 : To note Financial Performance of QCI and its Boards for 1st Quarter (April 1- to June 30, 2021) & during 2nd Quarter (July 1 till Aug 31, 2021) during the FY 2021-22.

The Secretary General, QCI briefed the committee on the below:

1st Quarter -April 1 to June 30, 2021

During the 1st quarter from April 1, 2021 to June 30, 2021, the actual income for 1st Quarter of FY 2021-2022 up to June 30, 2021 is Rs. 6,516/- Lakhs (being 102% of the estimated income) and the actual expenditure is Rs. 2,305/- Lakhs (being 55% of the estimated expenditure) respectively.

2nd Quarter – July 1, 2020 to August 31, 2021

During the 2nd Quarter (from July 1, 2021 to August 31, 2021), the actual income for 2nd Quarter of FY 2021-2022 up to August 31, 2021 is Rs. 4,157/- Lakhs (being 78% of the estimated income) and the actual expenditure is Rs. 2,476/- Lakhs (being 71% of the estimated expenditure) respectively.

The Governing Council took note of the same.

Item No. 23.3.2 : a. To place on record information about the update on activities of Boards, Divisions & Cells during the reporting period by Designated Incharge/CEO

The Governing Council noted the same.

b. To present and discuss suggestions for key projects.

The Governing Council took note of the exemplary work being performed by each Board & Division of QCI and encouraged QCI to continue with its efforts in the field of quality.

Item No. 23.4 : Any other item with the permission of the Chair

The Chairperson, QCI invited all members to give their suggestions, if any.

1. Mr. Mahesh Desai, Chairman, EEPCC suggested that it would be very helpful for the MSMEs if QCI can create a mechanism for the MSMEs to know and reach out to the NABL accredited



Labs along with an indication of a fee structure. He further mentioned that introducing waiver of accreditation fee or support in the form of reimbursable fee would greatly support MSMEs. Chairperson, QCI requested Prof. Kotnala, Chairperson, NABL to look into the matter.

2. The Chairperson, QCI mentioned that QCI has Board which focusses entirely on promotion of quality i.e. NBQP and requested the members to suggest on what NBQP can do going forward and in partnership with the Industry Associations to help improve the adoption of quality in all products, processes and systems. Members from Industry Associations such as NASSCOM & EEPC appreciated the ask and assured to share their thoughts and ideas on the same.
3. Mr. Jitendra Pareek, IIA suggested that we should focus on instilling an idea of value addition in the quality sphere especially in the MSME sector. QCI must take up training initiatives that lead to a culture of value addition in the industries rather than cost cutting to meet international competition.
4. Dr. M.S Kamath, CGSI suggested that QCI should be able to incentivise NABH & NABL Accreditation. He further suggested that QCI must create awareness around the exemplary work the organization has been doing in the form of an advertisement campaign or similar activities to popularise the activities undertaken and services rendered by QCI.
5. Mr. Rajeev Raghuvanshi, IPC suggested that another area QCI could focus on is driving awareness and quell the popular belief especially in the MSME enterprises that quality adoption involves cost whereas it brings in much larger returns and long-term benefits to the enterprises.
6. Dr. Venugopal, Director, NPL suggested that manufacturers on the GeM portal are verified by QCI. However, there should be checks and balances in place for Resellers also, to ensure quality services to buyers. Secretary general, QCI apprised that QCI has already created a framework in this regard and submitted to GeM and would soon be making this system live.



The Chairperson thanked the members for their excellent ideas and assured that QCI would make the best efforts to work in the maximum areas possible.

There being no other remarks, the meeting ended with a Vote of Thanks to the Chair.

A handwritten signature in blue ink, appearing to read 'R.P.S.' with a horizontal line underneath.

(Dr. Ravi. P. Singh)
Secretary General

A handwritten signature in blue ink, appearing to read 'Adil Zainulbhai' in a cursive style.

(Adil Zainulbhai)
Chairperson

Place: - New Delhi
Date: - 09/10/21



Annexure-A

List of Members attended
23rd Meeting of the Governing Council held on 24.09.21

S. No.	Name	Designation/ Organization
1.	Sh. Adil Zainulbhai	Chairperson, QCI
2.	Ms. Sampa Saha	DPIIT
3.	Dr. Ekta Kapoor	Department of Science and Technology (DST)
4.	Sh. Dharmesh Makwana	Department of Consumer Affairs (DoCA)
5.	Sh. Kulwinder Kumar	Department of Telecommunication (DoT)
6.	Ms. Rajni Yadav	STQC
7.	Prof. Venugopal Achanta	NPL
8.	Sh. Virender Singh	Confederation of Indian Industry (CII)
9.	Dr. P.K. Banerjee	ASSOCHAM
10.	Sh. Nahid Alam	
11.	Sh. Jitender Pareek	Indian Industries Association (IIA)
12.	Dr. R.K. Kotnala	Chairperson, NABL
13.	Sh. Deep Kapuria	Chairperson, NABCB
14.	Sh. Sunil Mathur	Chairperson, NBQP
15.	Ms. Tanusree Banerjee	Chairperson, Finance Committee
16.	Sh. Ravi Shankar Chaudhary	Consumer Electronics & Appliances Manufacturers Association (CEAMA)
17.	Sh. Mahesh Desai	Engineering Export Promotion Council (EEPC)
18.	Dr. R.C. Agrawal	Indian Council for Agricultural Research (ICAR)
19.	Sh. Aditya Natraj	Kaivalya Education Foundation (KEF)
20.	Ms. Debjani Ghosh	NASSCOM
21.	Dr. Rajeev Raghuvanshi	Indian Pharmacopoeia Commission (IPC)
22.	Dr. M.S. Kamath	Consumer Guidance Society of India (CGSI)
23.	Dr. R.P Singh	Secretary General

Invitee: -

1. Mr. Siddharth Malik Statutory Auditor

Secretariat: -

1. Sh. N Venkateswaran CEO, NABL
2. Dr. Atul Mohan Kochhar CEO, NABH
3. Sh. Rajesh Maheshwari CEO, NABCB



4.	Dr. Manish Kumar Jindal	CEO, NABET
5.	Sh. C.K. Biswas	CEO, NBQP
6.	Sh. Anil Relia	Head, PPID
7.	Dr. A. Raj	Sr. Director, ZED
8.	Dr. Manish Pande	Head, PADD
9.	Sh. Alok Jain	Head, Training and Capacity Building Cell
10.	Sh. Kuldeep Kaul	Head, Finance and Accounts, QCI
11.	Sh. Aditya Thirani	Deputy Director, Finance and Accounts, QCI
12.	Sh. Anurag Kabthiyal	Senior Advisor, PPID
13.	Sh. Rudraneel Chattopadhyay	PPID
14.	Sh. Saransh Agrawal	PPID
15.	Sh. Ansh Mittal	PPID
16.	Ms. Chandni Jindal	PPID
17.	Sh. Manoj Joshi	PPID
18.	Ms. Kanika Sethi	AO, QCI

Leave Granted: -

- 1- Commerce Secretary, Department of Commerce, M/o Commerce and Industry
- 2- Secretary, M/o Health & Family Welfare
- 3- Chairman, Railway Board
- 4- Director General, Directorate General of Quality Assurance (DGQA)
- 5- Director General, BIS
- 6- Director General, CSIR
- 7- President, Federation of Indian Chambers of Commerce and Industry (FICCI)
- 8- President, Federation of Indian Export Organization (FIEO)
- 9- President, Indian Merchant Chambers (IMC)
- 10- Chairperson, NABH
- 11- Chairman, IamSMEofIndia
- 12- Nominee, Electronic Industries Association of India (ELCINA)
- 13- Chairman, Council for Footwear, Leather & Accessories (CFLA)
- 14- Director, Export Inspection Council of India (EICI)
- 15- National President, Indian Pharmaceutical Association (IPA)
- 16- Chairman, Confederation of Real Estate Developers' Associations of India (CREDAI)