



## QUALITY COUNCIL OF INDIA

### **MINUTES OF THE 65<sup>th</sup> GOVERNING BODY MEETING OF QCI HELD ON DECEMBER 22, 2021**

The meeting of the 65<sup>th</sup> Governing Body was held on December 22, 2021, through Video Conferencing mode at 1530 Hrs.

The list of members who attended the meeting is annexed at *Annexure –A* (Page No. 07)

#### **Welcome Note**

The Chairperson welcomed all the members present through the virtual mode and confirmed the quorum for the meeting. He appreciated the enhanced presence of members made possible through the virtual mode and expressed the hope of meeting the members in person as and when the pandemic subsides. The Chairperson, QCI informed the members about the visit of Sh. Anil Agrawal (IPS), Additional Secretary, DPIIT at QCI office in ICCW building on November 10, 2021. He further informed that during his visit Sh. Agrawal was apprised of wide spectrum of activities that QCI is currently undertaking and Sh. Agrawal appreciated QCI's efforts in the arena of Quality and assured support from DPIIT on many of the joint efforts being taken up by QCI & DPIIT.

The Chairperson, QCI apprised the members that the QCI team has been engaged in planning activities for silver jubilee celebrations of QCI. Chairpersons of all QCI Boards have been requested to give their suggestions on the range of activities which may be undertaken in the coming year to mark & celebrate QCI's presence across various sectors and industry at large.

The Chairperson, QCI also informed the members that as desired by the Governing Body in its 64<sup>th</sup> meeting held on Sep 22, 2021, QCI has initiated the process for implementation of ERP system in QCI and the details of the same shall be presented in this meeting. He further mentioned that the system would streamline QCI's internal processes and external interactions. He appreciated the efforts and progress made in this regard and thanked the finance committee for pushing this through. He further mentioned that QCI shall keep taking up the wide and challenging range of activities like it is currently doing and flourish more.

The members were shown a glimpse of the various activities undertaken by QCI boards and divisions during the reporting period through a short video.

The Chairperson requested the Secretary General to take up the formal discussion on the agenda.

#### **a. Adoption of Agenda**

The agenda was adopted with the permission of the Chair.

#### **b. Confirmation of the Proceedings of the 64<sup>th</sup> Governing Body Meeting**

The proceedings of the 64<sup>th</sup> Governing Body meeting held on September 22, 2021 were confirmed and approved by the Governing Body members, since no comments were received from any member.

#### **c. Action taken on the Proceedings of the 64<sup>th</sup> Governing Body Meeting**

The 'Action Taken Report' on the proceedings of the 64<sup>th</sup> Governing Body meeting circulated to all Governing Body members was noted by the Governing Body. It was informed that all actions, wherever required were duly taken.



**I. Items for Consideration and Approval of Governing Body:**

**Item No. 65.1.1 : To approve the nomination of Chairperson, NABET**

The Secretary General informed the members that as reported in the 64<sup>th</sup> Governing Body meeting held on Sep 22, 2021, QCI had initiated the process for appointment of Chairperson, NABET and based on the nominations received from Industry Associations, Governing Body and Governing Council members and after following the due process, the Chairperson, QCI nominated Sh. P.R Mehta, former President of Council of Architecture India, as Chairperson, NABET w.e.f. 18.10.2021.

The Governing Body approved the same.

The Secretary General, QCI and the Chairperson QCI welcomed Sh. P.R. Mehta to QCI family.

**Item No. 65.1.2 : To approve Revised Budget Estimate (RBE) for the Financial Year 2021-2022**

The Secretary General, QCI informed the members that the Budgeted Income & Expenditure for the Financial Year 2021-2022 was approved in the 62<sup>nd</sup> Governing Body Meeting of QCI held on March 24, 2021. On account of resubmission of financial projections of the QCI Board & Divisions, the Finance Committee in its meeting held on December 15, 2021 re-considered the half- yearly budget estimate of QCI and has recommended the same.

The Governing Body approved the Revised Budget Estimate (RBE) for the Financial Year 2021-2022.

**Item No. 65.1.3 : To approve write-off of amount due from Commissioner & Director of Municipal Administration, Govt. Of Telangana**

The Secretary General, QCI informed the members that the NBQP Board in its 34<sup>th</sup> meeting had proposed to write off an amount of Rs. 10,00,035 due towards Commissioner & Director of Municipal Administration, Govt. of Telangana, as it could not be recovered due to short closure of the project. The matter was considered by the Finance Committee in its meeting held on December 15, 2021 and the Finance Committee after its due consideration recommended for writing-off debts of Rs. 10,00,035 as proposed by the NBQP Board.

The Governing Body approved the write-off of an amount of Rs 10,00,035 due towards Commissioner & Director of Municipal Administration, Govt. of Telangana.



**Item No. 65.1.4 : To note filing of Form No. 10 under Section 11(2) of the Income Tax Act, 1961**

The Secretary General, QCI, requested the Chairperson, Finance Committee to brief the members. The Chairperson, Finance Committee informed the members that an amount of Rs. 57,17,76,191 (Rupees Fifty-Seven Crore Seventeen Lakh Seventy-Six thousand and One Hundred Ninety-One Only) being 24.26% of the Income of the QCI for the year financial year 2020-21, relevant to the assessment year 2021-22, is accumulated u/s 11 (2) of the Income Tax Act, 1961, for the following purposes:

- a. National Quality Campaign
- b. Purchase and Construction of Office Building
- c. Towards the Charitable Purpose of the trust

The amount is proposed to be utilized in the next five years.

The Governing Body approved the filing of Form No. 10 as per the provisions of the Income Tax Act, 1961 and authorized Dr. R.P Singh, Secretary General, QCI to file the same before the concerned Income Tax Officer / Assessing Officer before the due date.

**II. Items for Ratification of Governing Body**

**Item No. 65.2.1 : To ratify investment of Rs. 10 Cr. by QCI into the equity of Open Network for Digital Commerce (proposed to be incorporated as a section 8 company)**

The Secretary General, QCI informed the members that Open Network for Digital Commerce is a flagship initiative of the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry. The DPIIT vide work order Ref No. P-55011/54/2020 dated Oct 21, 2021, has directed QCI to lead the set up and institutionalisation of ONDC as a Sec 8 Company under Companies Act, 2013.

In accordance with the above and the rules & regulations of QCI, the process of establishing a section 8 company under the Companies Act, 2013 has been initiated by QCI and an application for name reservation has been filed with the Registrar of Companies (RoC), Ministry of Corporate Affairs (MCA). It is proposed that an investment of Rs. 10 Cr in the equity share capital of the company be made by QCI as a subscriber to the Memorandum of Association along with other confirmed promoters. The members of the Finance Committee and Chairperson, QCI have conveyed their acceptance to the proposal after due evaluation.

Secretary General, QCI further apprised the members that the structure of the organisation is being decided in discussion with DPIIT, MoC&I. The list of institutional investors who have confirmed to invest in the proposed company was placed before the members.

The Chairperson, QCI further explained that the objective of the organisation in terms of democratisation of e-commerce in the



country is huge and QCI takes pride to be part of such initiatives of national level transformation.

The Governing Body appreciated the QCI team for its efforts to roll-out ONDC at the national level and approved the investment of Rs. 10 Cr. by QCI as a subscriber to the Memorandum of Association of the proposed company. The Governing Body further authorised Dr. Ravi P. Singh, Secretary General, QCI to sign and execute documents, give any information, clarifications, explanations and to do all such acts and deeds as may be necessary, required or deemed expedient on behalf of Quality Council of India for investment of Rs. 10 Cr. in the proposed company to begin with. It was also mentioned that if required QCI may invest more, if required.

**Item No. 65.2.2 : To ratify extension / re-nomination of Board Members of QCI constituent Board, NABET**

The Governing Body after going through the details attached as **Annexure- B** (Page No. 8), ratified the revised constitution of the NABET Board.

**Item No. 65.2.3 : To ratify the grant of Ex-gratia to QCI employees**

The Governing Body after going through the details ratified the grant of ex-gratia amount of Rs. 3,02,84,274 to QCI employees during the year 2021.

**III. Items for Information of the Governing Body**

**Item No. 65.3.1 : To note the Financial Performance of QCI and its Boards for the following period:**

The Secretary General, QCI apprised the Governing Body of the following:

**1<sup>st</sup> and 2<sup>nd</sup> Quarter, April 01, 2021, to September 30, 2021**

The Boards and QCI, have earned total Income of ₹13,135 Lakhs against the budgeted Income of ₹14,388 Lakhs (being 91% of the estimated income) and the total Expenditure has been ₹6,048 Lakhs against the budgeted Expenditure of ₹9,374 Lakhs (being 64% of budgeted expenditure) for the period April 01, 2021 to September 30, 2021.

**3<sup>rd</sup> Quarter, October 01, 2021 to November 30, 2021:**

The Boards and QCI, have earned total Income of ₹6,123 Lakhs against the budgeted Income of ₹5,331 Lakhs (being 115% of the budgeted income) and the total Expenditure has been ₹3,641 Lakhs against the budgeted Expenditure of ₹3,473 Lakhs (being 105% of the budgeted expenditure) for the period October 01, 2021 to November 30, 2021.

The Governing Body received the information.

**Item No. 65.3.2 : To note the grant of Annual Increment for Financial Year 2020-21 to QCI employees**



The Governing Body received the information.

**Item No. 65.3.3 : To note the regularization in services of employees, appointed against the sanctioned posts**

The Governing Body received the information.

**Item No. 65.3.4 : To receive note of the employee relieved from service of QCI during the period of report.**

The Governing Body received the information.

**Item No. 65.3.5 : a. To note the update on ERP Implementation at QCI**

An update on the implementation of ERP in QCI was presented by Senior Advisor, IT, QCI and Secretary General, QCI. The progress made so far by the teams internally along with the timelines was noted by the Governing Body. The Governing Body appreciated the efforts made in terms of creating the functional documents and the study performed to implement the best industry practices.

The members also mentioned that implementation of digital processes and systems is a challenging and time-consuming task and requires change management. The Governing Body acknowledged and congratulated the team on working on it at such a pace.

**b. To note the update on Silver Jubilee celebrations of QCI**

The Governing Body was informed on the various activities that have already been taken up to mark the silver jubilee celebrations of QCI and the series of activities being planned for the coming year. The status circulated along with the agenda was considered as read. The Governing Body noted the same.

The Chairperson appreciated the participation and contribution of Chairpersons of QCI Boards in trying to architect some of the programmes planned. He also mentioned that a lot of other activities not in terms of celebrations but in terms of reaching out and impacting the stakeholders shall be planned in the coming days.

**Item No. 65.3.6 : To place on record information about the update on activities of Boards, Divisions & Cells during the reporting period by Designated Incharge/CEO (for proposal of members)**

The status update on activities of the Boards, Divisions and Cells during the reporting period as circulated along with the agenda was considered as read. The Governing Body noted the same.

**Item No. 65.4 : Any other Item with the permission of the Chair**

The Secretary General & Chairperson, QCI requested all members to block their calendars for January 21, 2021 as it marks the completion of 25 years of QCI and further requested all members to grace the occasion with their kind presence.



There being no other remarks, the meeting concluded with a Vote of Thanks.

A handwritten signature in blue ink, appearing to read 'Ravi P. Singh', written over a horizontal line.

**(Dr. Ravi P. Singh)**  
**Secretary General**  
**Quality Council of India**

Place: - New Delhi  
Date: - 06/01/2022

A handwritten signature in blue ink, appearing to read 'Adil Zainulbhai', written in a cursive style.

**(Adil Zainulbhai)**  
**Chairperson**  
**Quality Council of India**



## Annexure- A

### Attendance for 65<sup>th</sup> Governing Body Meeting of QCI held on 22.12.2021

#### List of Members Present:

1.	Sh. Adil Zainulbhai	Chairperson, QCI
2.	Ms. Sampa Saha	Director, DPIIT
3.	Ms. Jyoti Yadav	Deputy Secretary, DoC
4.	Dr. Ekta Kapoor	Representative, DST
5.	Sh. Deep Kapuria	Chairperson, NABCB
6.	Prof. R.K Kotnala	Chairperson, NABL
7.	Dr. B.K. Rao	Chairperson, NABH
8.	Sh. P.R. Mehta	Chairperson, NABET
9.	Ms. Tanusree Banerjee	Chairperson, Finance Committee
10.	Sh. Yashpal	ASSOCHAM
11.	Sh. Anupam Kaul	CII
12.	Sh. Mritunjay Kumar	FICCI
13.	Prof. Venu Gopal Achanta	Director, NPL (CSIR)
14.	Ms. Rajni Yadav	STQC
15.	Sh. Jitender Pareek	Indian Industries Association (IIA)
16.	Dr. M.S. Kamath	Consumer Guidance Society of India (CGSI)
17.	Sh. Aditya Natraj	Kaivalya Education Foundation (KEF)
18.	Dr. R.P. Singh	Secretary General, QCI

#### QCI Secretariat:

1.	Sh. N Venkateswaran	CEO, NABL
2.	Dr. Atul Mohan Kochhar	CEO, NABH
3.	Sh. Rajesh Maheshwari	CEO, NABCB
4.	Dr. Manish Kumar Jindal	CEO, NABET
5.	Sh. C.K. Biswas	CEO, NBQP
6.	Sh. Anil Relia	Head, PPID
7.	Dr. Manish Pande	Head, PADD
8.	Sh. Alok Jain	Head, Training and Capacity Building Cell
9.	Sh. Kuldeep Kaul	Head, Finance and Accounts
10.	Sh. Vikram Jindal	Senior Advisor, QCI
11.	Sh. Rudraneel Chattopadhyay	PPID
12.	Sh. Shashank Ranjhan	PPID
13.	Ms. Kanika Sethi	AO, QCI

#### Leave Granted:

1-	Railway Board, Ministry of Railways
2-	Sh. Sunil Mathur, Chairperson, NBQP
3-	Sh. Vinod Sharma, Electronic Industries Association of India



**Annexure-B**

**Quality Council of India (QCI)  
Re-nomination / Extension of Board Members of  
NABET  
w.e.f. date of 65<sup>th</sup> GB (22.12.2021)**

**NABET Board Members:**

S. No	Representative	Composition of Board	Status
1.	Shri P.R. Mehta, Chairperson, NABET	Chairperson of the Board	Ex-Officio
2.	Confederation of Indian Industry (CII)	Representative of Industry Association	Ex-Officio
3.	Federation of Indian Chambers of Commerce & Industry (FICCI)	Representative of Industry Association	Ex-Officio
4.	Association of Chambers of Commerce of India (ASSOCHAM)	Representative of Industry Association	Ex-Officio
5.	Secretary General, Quality Council of India		Ex-Officio
6.	CEO, NABET		Ex-Officio

S. No	Representative	Composition of Board	Proposed Organisation	Status
7.	Representative of Ministry of Consumer Affairs (MoCA)	Stakeholder Ministry	Representative from Ministry of Education or Department of School Education & Literacy - not below the rank of Joint Secretary / Joint Director respectively	New Member
8.	Representative of Council of Scientific & Industrial Research (CSIR)	Stakeholder Ministry	Representative of National Environmental Engineering Research Institute (NEERI) - Preferable from background of EIA - Not below the rank of Sr. Principal Scientist	New Member
9.	Ministry of Environment, Forest and Climate Change (MoEFCC)	Stakeholder Ministry	-	Extended for Second Term
10.	Ministry of Micro, Small and Medium Enterprises (MoMSME)	Stakeholder Ministry	-	Extended for Second Term



11.	Environment Impact Assessment	Head Accreditation Committee	Head, Education Wing, NITI Aayog	New Member (Education Expert)
12.	Skill Training & Services Division	Head Accreditation Committee	Chairman, CBSE Nominee not below the rank of Joint Secretary	New Member (Education Expert)
13.	FEED	Head Accreditation Committee	Director, NCERT or his nominee not below the rank of Joint Director	New Member (Education Expert)
14.	Accreditation scheme for Prospecting/ Exploration Agency (APA) and Mine Plan Preparing Agency (MPPA)	Head Accreditation Committee	Shri. Pramod Sharma, Vice President, Genesis Global School, Noida	New Member (Education Expert)
15.	Ground Water Consultant Organization	Head Accreditation Committee	Shri. Suresh Mathur, Founding Principal, Army Public School, Dagshai	New Member (Education Expert)
16.	Environment Impact Assessment	Head Technical Committee	Dr. Vasudha Kamat, Chairperson, Governing Board, at CEC (Consortium of Educational Communication), NEP Committee Member	New Member (Education Expert)
17.	Skill Training & Services Division	Head Technical Committee	DG, Service Export Promotion Council or his nominee not below the rank of Director	New Member
18.	FEED	Head Technical Committee	Chairman UGC nominee not below the rank of Joint Secretary	New Member (Education Expert)
19.	Accreditation scheme for Prospecting/ Exploration Agency (APA) and Mine Plan Preparing Agency (MPPA)	Head Technical Committee	School Education Department, Govt. of NCT Delhi	New Member (Education Expert)
20.	Ground Water Consultant Organization	Head Technical Committee	School Education Department, Govt. of Gujarat	New Member (Education Expert)
21.	CEO, Quality Austria Central Asia Private Ltd. (QACA)	Representative of CB's	PQMS Quality Services Pvt. Ltd.	New Member
22.	Chairman, Consumer Online Foundation (COF)	Representative of Consumer Organization	Education Promotion Society of India (EPSI)	New Member



23.	Mr. Aditya Natraj, Founder and Director of Kaivalya Education Foundation (KEF),  CEO – Parimal Foundation for Education Leadership	Education Expert	-	Extended for Second Term
-----	---	------------------	---	-----------------------------