



## QUALITY COUNCIL OF INDIA

### MINUTES OF THE 24<sup>th</sup> GOVERNING COUNCIL MEETING OF QCI HELD ON SEPTEMBER 29, 2022

The meeting of the 24<sup>th</sup> Governing Council was held on September 29, 2022, through Video Conferencing mode at 1100 Hrs.

The list of members who attended the meeting is annexed at Annexure –A (Page No. 7).

#### **Welcome Note**

The Secretary General, QCI welcomed all the members present on the virtual platform and ensured the quorum for the meeting. He welcomed the members and expressed gratitude for being a part of QCI's journey. He informed the members that Sh. Vipin Sondhi, Former MD & CEO, Ashok Leyland & JCB India, has joined as Chairman NBQP and welcomed him on behalf of the council members. The members were shown a glimpse of various activities undertaken by QCI boards and divisions during the reporting period in the form of a short video.

The Secretary General, QCI informed the members that during the past one year the organization bid farewell to three esteemed members of the organization – Prof. (Dr.) B.K Rao, Chairperson, NABH, Sh. Sunil Mathur, Chairperson NBQP and Sh. R.K Kotnala, Chairperson, NABL, who have completed their respective terms. He further informed that Prof. Ayyappan, Former Secretary, Department of Agriculture Research & Education (DARE) and Director General, ICAR would be joining us as the new Chairperson of NABL from Oct 01, 2022.

The Chairperson excused himself for the delay in joining and welcomed the members. He informed the members that QCI has had a remarkable year and has well evolved from the impact of the pandemic. We had a successful year in building a reputation with the clients as an organisation that can deliver new activities/initiatives in an agile, innovative, and scalable manner and is therefore being asked to do larger projects. He further mentioned that we take pride in the fact that through these projects, QCI can make a significant impact towards improvement of quality in not just few sectors but to the overall quality of life. He also expressed his gratitude towards the Board and Council members for their constant guidance and support throughout this journey.

The Chairperson mentioned that QCI is organising an event on October 06, 2022, to mark 25 years of its existence and requested the members to grace the event with their presence. Chairperson mentioned that QCI is marking the day to commit to next 25 years of quality and to explore substantially bigger opportunities that have been uncharted so far. Over the years QCI has grown drastically in terms of the finances and also in the impact it is creating through the projects and a healthy financial standing now allows it to make the necessary investments.

The Chairperson, QCI requested the Secretary General to take up the formal discussion on the agenda.

**a. Adoption of Agenda**

The agenda was adopted with the permission of the Chair.

**b. Confirmation of the Proceedings of the 23<sup>rd</sup> Governing Council Meeting**

The proceedings of the 23<sup>rd</sup> Governing Council meeting held on September 24, 2022 were confirmed and approved by the Governing Council members, since no comments were received from any member.

**c. Action taken on the Proceedings of the 23<sup>rd</sup> Governing Council Meeting**

The 'Action Taken Report' on the proceedings of the 23<sup>rd</sup> Governing Council meeting circulated to all members was noted by the Governing Council. It was informed that all actions, wherever required were duly taken.

**I. Items for consideration and approval of the Governing Council:**

**Item No. 24.1.1 : To consider and approve the Annual Report for the FY 2021-22**

The Secretary General, QCI placed before the board, the Annual Report of QCI for the Financial Year 2021-2022, giving details of the activities of various Boards/Divisions/Cells/Departments for its consideration. It was informed that Annual Report has been recommended by Governing Body in its meeting held on September 28, 2022, for placing before the Governing Council for its approval.

The Secretary General also informed the members that the approved Annual Report shall be placed before DPIIT and will be presented to both houses of Parliament after the approval of the Governing Council.

The Governing Council approved the same.

**Item No. 24.1.2 : To consider Audited Annual Accounts along with Statutory Auditor's Report for the period April 01, 2021, to March 31, 2022**

The Secretary General, QCI invited Ms. Dipali Khanna, Chairperson, Finance Committee to lay the context for esteemed members for the Statutory Auditor's presentation and apprise the Governing Council of the overall financial performance of QCI for the Financial Year, April 01, 2021, to March 31, 2022.

Ms. Dipali Khanna apprised the members that the Financial Statements 2021-22 indicate robust financial position with the gross turnover of Rs. 322 Crore which is an increase of approx. 37% over the previous year. Similarly, the surplus has increased by approx. 20% at Rs. 109 Crore compared to the previous year of Rs. 85 Crore. No qualification to the accounts has been given by the auditors. Ms. Dipali congratulated

Secretary General, QCI and Finance team for enabling the robust position and a smooth audit process.

She further informed the members that the Finance Committee going forward will be focusing on updation of Finance Manual, Implementation of ERP, Formulation of new SOP's, formalizing an investment policy, Planning of Expenditure of accumulated surplus and Sundry Debtors position among others. Ms. Dipali Khanna also thanked Sh. Vinod Sharma and Sh. Aditya Natraj for their inputs and suggestions for improvements as members of the Finance Committee.

The Secretary General congratulated Ms. Tanushree Banerjee, Chairperson of Finance Committee for completing the tenure of 4 years as Chairperson, Finance Committee. He appreciated the efforts of Ms. Tanushree Banerjee for streamlining most of the facets of the financial propriety within the organization.

Secretary General, QCI invited Sh. Gaurav Gupta, Walker Chandiok & Co. LLP, Statutory Auditors of QCI to present the current year status of the Audited Financial Statements of QCI. Sh. Gaurav Gupta informed the members of the observations, recommendations & outcomes of the audit through a presentation.

The Secretary General informed the Governing Council members that the recommendations proposed by the Auditors are being considered and shall be incorporated while amending Service & Finance Manual. He also informed that approval of members in the 68<sup>th</sup> Governing Body meeting dated September 28, 2022 has been obtained to form an internal committee to review the provisions of the Service & Finance manual and any amendments/modifications shall be implemented in consolidated manner, subject to the approval of the Governing Body.

The Governing Council approved the Financial Statements and Statutory Audit Report for the Financial Year 2021-22.

**Item No. 24.1.3 : To consider appointment of Statutory Auditors for the Financial Year 2022-23**

The Secretary General informed that after due recommendations by the Finance Committee in its meeting held on September 22, 2022, the matter regarding appointment of M/s T R Chaddha & Co LLP as Statutory Auditors of QCI for the Financial Year 2022-2023 was considered by the Governing Body in its meeting held on September 28, 2022.

The Governing Body has recommended the appointment of M/s T R Chaddha & Co. LLP as statutory auditors for the Financial Year 2021-2022 at an annual remuneration of Rs 6.10 lakh for audit including the fee for preparation and filling of Form 10B under Income Tax Act and excluding out of pocket expenses.

The Governing Council approved the same.

## II. Items for ratification of the Governing Council

### Item No. 24.2.1 : To ratify the budget for the Financial Year 2022-2023

The Secretary General, QCI presented the annual budget estimates of QCI for the Financial Year 2022-2023 as approved by the Governing Body in its 66<sup>th</sup> meeting held on March 28, 2022. As per the approval of the Governing Body, the budgeted income for the financial year 2022-2023 has been set at Rs. 39,799 lakhs and the budgeted expense has been set at Rs. 27,699 lakhs.

The Governing Council ratified the budget proposal.

## III. Items for information of the Governing Council

### Item No. 24.3.1 : To note the financial performance of QCI and its Boards from April 01, 2022 to September 25, 2022 and April 01, 2021 to March 31, 2022 (audited)

The Secretary General, QCI briefed the Governing Council on the following:

- a. **FY 2022-23: April 01 to September 25, 2022:** During the Financial Year 2022-2023 till September 25, 2022, the Boards and QCI, have earned total Income of ₹13,133 Lakhs against the budgeted Income of ₹17,357 Lakhs (being 76% of the budgeted income) and the total Expenditure has been ₹7,964 Lakhs against the budgeted Expenditure of ₹12,080 Lakhs (being 66% of the budgeted expenditure).
- b. **FY 2021-2022: April 01, 2021, to March 31, 2022 (audited):** During the Financial Year 2021-2022, the Boards and QCI, have earned total Income of ₹32,248 Lakhs against the budgeted Income of ₹31,083 Lakhs (being 104% of the budgeted income) and the total Expenditure has been ₹21,346 Lakhs against the budgeted Expenditure of ₹21,779 Lakhs (being 98% of the budgeted expenditure).

The members appreciated the tremendous efforts of QCI in achieving a 10x performance graph in the past 8 years. Secretary General, QCI also informed the members of the following few risks identified by the organization:

- a. Fluidity in hierarchy in the Government departments leading to unrecoverable/bad debts
- b. Reputational risks for projects on-ground
- c. Rehire, rebuild and retrain teams due to attrition

The Governing Council received the information.

**Item No. 24.3.2 : To place on record information about the update on activities of Boards, Divisions & Cells during the reporting period by Designated In-charge/CEO**

**a. Open Network for Digital Commerce (ONDC)**

Secretary General QCI invited Sh. Rudraneel Chattopadhyay, Project Manager, PPID to present the status of the work done by the team for incubating the company and to give the members a glimpse of activities happening in ONDC. Sh. Rudraneel Chattopadhyay apprised the members that QCI joined DPIIT in its initial efforts to incubate the idea of ONDC and helped in scaling up the process by undertaking the assignment in project mode and incorporating a section-8 company. He also informed the members that ONDC has conducted pilot across 5 cities and its network presence has grown across 80 cities and is rapidly democratizing the e-commerce space. He also informed that ONDC has been gaining a lot of traction from different stakeholders and QCI is also one of the promoter organizations in the company formed.

The Chairperson, QCI also shared with the members, the importance of the projects like ONDC for QCI and it is a fundamental breakthrough in e-commerce.

**b. Unnati Employment Network (UEN)**

The Secretary General, QCI invited the Unnati team to discuss the updates and discussions on the progress of the Company. Ms. Sanjana Gopal presented a brief on the concept of “Unnati”, updates on the launch for Unnati platform for blue or grey collar workers by the end of October and discussions with Ministry of Labor and Employment (MoLE) to integrate Unnati with NCS informed about the administrative updates.

She also informed that to keep the company operational, capital infusion of Rs. 2.5 Crore has been made to Unnati Employment Network by QCI.

The Governing Council received the information.

**Item No. 24.4 : Any other item with the permission of the Chair**

a. Secretary General & Chairperson, QCI once again requested the members to grace the 25 years celebration of QCI organized on October 06<sup>th</sup> 2022 at the Ambedkar International Centre, New Delhi.

- b. Sh. Rajeev Raghuvanshi, enquired about the kind of industry QCI operates in and the risk faced by competition in the market. Secretary General, QCI clarified that QCI has since the inception of Project Division taken up new projects and initiatives that were being undertaken for the first time and has created systems and processes that could be picked by other organizations thus creating a market and competition of its own. Chairperson, QCI elaborated on the example of Swachh Survekshan project and informed that the fundamental here is to contribute to the cause of national quality improvement and sometimes we get projects through tender procedures and the other times they are allotted to other competitive firms.

Sh. Raghuvanshi further enquired about the metrics of success for QCI and if there is also a measurement of impact that QCI conducts for its projects. Chairperson, QCI elaborated through examples of NABH & NABL accreditation that the metric of success would be improvement in the quality of hospitals/Labs etc. achieved through accreditation. He also gave examples of Coal sampling & testing activity and Swachh Gramin toilets project to further elaborate on the process of measurement of impact created through various QCI projects undertaken.

Chairperson, QCI mentioned that since there are multiple projects ongoing at any given time, it would be more useful to have a separate session on this to understand and elaborate activity-wise.

There being no other business, the meeting was concluded with vote of thanks.



**Dr. Ravi P. Singh**  
**Secretary General**  
**Quality Council of India**



**Adil Zainulbhai**  
**Chairperson**  
**Quality Council of India**

Place: - New Delhi  
Date: - 26/10/2022

## Attendance for 24<sup>th</sup> Governing Council Meeting of QCI held on 29.09.2022

### List of Members Present:

S. No.	Name	Designation/ Organization
1.	Sh. Adil Zainulbhai	Chairperson, QCI
2.	Sh. P.R. Mehta	Chairperson, NABET
3.	Sh. Vipin Sondhi	Chairperson, NBQP
4.	Smt. Dipali Khanna	Chairperson, Finance Committee
5.	Dr. Anita Aggarwal	Head (TDT), Department of Science and Technology, Ministry of Science and Technology
6.	Sh. Sanjay Pant	DDG, Bureau of Indian Standards (BIS)
7.	Prof. Venu Gopal Achanta	Director, National Physical Laboratory (NPL)
8.	Sh. Jitendra Pareek	Indian Industries Association (IIA)
9.	Sh. Mritunjay Kumar	Federation of Indian Chambers of Commerce & Industry (FICCI)
10.	Sh. Vinod Sharma	MD, Deki Electronics Ltd., Nominee, Electronic Industries Association of India (ELCINA)
11.	Sh. Ravi Shankar Chaudhary	Secretary, Consumer Electronics and Appliance Manufacturers (CEAMA)
12.	Sh. Rajeev Singh Raghuvanshi	Secretary cum Scientific Director, Indian Pharmacopoeia Commission (IPC)
13.	Sh. Adesh Gupta	Chairman, Council of Footwear, Leather & Accessories (CFLA)
14.	Dr. R.P. Singh	Secretary General, QCI

### Invitee:

1.	Sh. Gaurav Gupta	Representative, Walker Chandio & Co. LLP (Statutory Auditor)
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### QCI Secretariat:

1.	Sh. N Venkateswaran	CEO, NABL
2.	Dr. Manish Kumar Jindal	CEO, NABET
3.	Dr. Atul Mohan Kochhar	CEO, NABH
4.	Sh. Rajesh Maheshwari	CEO, NABCB
5.	Sh. C.K. Biswas	CEO, NBQP
6.	Dr. A. Raj	Senior Director, ZED
7.	Sh. Santanu Saha	Director, Finance and Accounts
8.	Dr. Manish Pande	Director, PADD
9.	Sh. Subroto Ghosh	Senior Advisor, PPID
10.	Sh. H.B Chawla	Technical Advisor, Finance and Accounts
11.	Sh. Kuldeep Kaul	Principal Advisor, Finance and Accounts
12.	Sh. Aditya Lakshman	Sr. Project Manager, PPID
13.	Ms. Kanika Sethi	Assistant Director, QCI
14.	Sh. Rudraneel Chattopadhyay	Project Manager, PPID
15.	Ms. Sanjana Gopal	Analyst, PPID

#### Leave Granted:

1. Secretary, Department for Promotion of Industry and Internal Trade (DPIIT), M/o Commerce and Industry
2. Commerce Secretary, Department of Commerce, M/o Commerce and Industry
3. Secretary, Department of Consumer Affairs, M/o Consumer Affairs, Food & Public Distribution
4. Chairman DCC & Secretary(T), Department of Telecommunication, M/o Communications
5. Chairman & CEO, Railway Board, M/o Railways
6. Director General, Directorate General of Quality Assurance (DGQA)
7. Director General, Council of Scientific and Industrial Research (CSIR)
8. Director General, Standardization Testing and Quality Certification (STQC), M/o Electronics & Information Technology
9. President, Confederation of Indian Industry (CII)
10. President, The Associated Chambers of Commerce and Industry of India (ASSOCHAM)
11. President, Federation of Indian Export Organization (FIEO)
12. President, Indian Merchant Chambers (IMC)
13. Chairperson, NABCB
14. Chairperson, NABH
15. Chairperson, NABL
16. Chairman, Integrated Association of Micro, Small & Medium Enterprises of India (IamSMEofIndia)
17. Chairman, Engineering Export Promotion Council (EEPC)
18. DDG (Agril. Education), Indian Council for Agricultural Research (ICAR)
19. Joint Secretary & Director, Export Inspection Council of India
20. Founder and Director, Kaivalya Education Foundation (KEF)
21. National President, Indian Pharmaceutical Association (IPA)
22. Chairman, Confederation of Real Estate Developers' Associations of India (CREDAI)
23. President, The National Association of Software and Service Companies (NASSCOM)
24. General Secretary, Consumer Guidance Society of India (CGSI)