

**Self appraisal report for Year (2019-20)**

**Auditor Agency: National Productivity Council**

**Ministry Name: Ministry of Commerce & Industry**

**Department Name: Department of Industrial Policy & Promotion**

**Public Authority Name: Quality Council of India**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Quality Council of India, 2nd Floor, Institution of Engineers Building, 2-Bahadur Shah Zafar Marg, New Delhi-110002. Details available in Public Domain at: <a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>	Fully Met	1.28	<a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>
1.1.2	Head of the organization	Fully Met	1.28	1.28	Secretary General	Fully Met	1.28	Secretary General
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Vision &	Fully Met	1.28	<a href="https://qcin.org">https://qcin.org</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Mission- Available in Public domain at: <a href="https://qcin.org/mission&amp;vision.php">https://qcin.org/mission&amp;vision.php</a> . Key Objectives- Available in Public domain at: <a href="https://qcin.org/about-qci.php">https://qcin.org/about-qci.php</a>			<a href="https://qcin.org/mission&amp;vision.php">g/mission&amp;vision.php</a>
1.1.4	Function and duties	Fully Met	1.28	1.28	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)	Fully Met	1.28	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.1.5	Organization Chart	Fully Met	1.28	1.28	Available in Public domain at: <a href="https://www.qcin.org/theorganisation.php">https://www.qcin.org/theorganisation.php</a>	Fully Met	1.28	<a href="https://www.qcin.org/theorganisation.php">https://www.qcin.org/theorganisation.php</a>
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from	Fully Met	1.28	1.28	Details available in	Fully Met	1.28	<a href="https://qcin.org/Memorandu">https://qcin.org/Memorandu</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	time to time as well as the committees/ Commissions constituted from time to time have been dealt				Public Domain at: <a href="https://qcin.org/MemorandumofAssociation.php">https://qcin.org/MemorandumofAssociation.php</a>			<a href="https://qcin.org/mofAssociation.php">mofAssociation.php</a>
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	Available in Public domain at: <a href="https://qcin.org/QCISecretariat.php">https://qcin.org/QCISecretariat.php</a>	Fully Met	1.54	<a href="https://qcin.org/QCISecretariat.php">https://qcin.org/QCISecretariat.php</a>
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>

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1.2.4	Exercised	Fully Met	1.54	1.54	Manual) Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.2.5	Work allocation	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					(Service & Finance Manual)			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per timelines followed by respective Boards/ Divisions.	Fully Met	1.54	INFO AVAILABLE ON WEBSITE
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	Available in	Fully Met	1.54	<a href="https://qcin.or">https://qcin.or</a>

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					Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)			<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">g/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	In accordance with MOA/ Rules & Regulations of QCI. Details mentioned on QCI website: <a href="https://www.qcin.org/MemorandumofAssociation.php">https://www.qcin.org/MemorandumofAssociation.php</a>	Fully Met	1.54	<a href="https://www.qcin.org/MemorandumofAssociation.php">https://www.qcin.org/MemorandumofAssociation.php</a>
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>

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					Manual)			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	As per respective Boards/ Division policy.	Fully Met	1.54	INFO AVAILBLE ON WEBSITE
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Available in Public Domain at: <a href="https://qcin.org/document s/Service%20&amp;%20Finance %20Manual%202018.pdf">https://qcin .org/document s/Service%20 &amp;%20Finance %20Manual% 202018.pdf</a> (Service & Finance Manual)	Fully Met	1.54	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.or g/documents/ Service%20&amp; %20Finance% 20Manual%20 2018.pdf</a>
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Available in Public domain at: <a href="https://qcin.org/QCISecretariat.php">https://qcin .org/QCISecre tariat.php</a>	Fully Met	1.54	<a href="https://qcin.org/QCISecretariat.php">https://qcin.or g/QCISecretar iat.php</a>
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	Available in Public domain at: <a href="https://qcin.org/PDF/Com man/Rules%20&amp;%20Regula tions_20.1.19 97.pdf">https://qcin .org/PDF/Com man/Rules%20 &amp;%20Regula tions_20.1.19 97.pdf</a> & <a href="https://qcin.org/doc">https://qcin.org/doc</a>	Fully Met	1.92	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.or g/documents/ Service%20&amp; %20Finance% 20Manual%20 2018.pdf</a>

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					uments/Service%20&%20Finance%20Manual%202018.pdf			
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Available in Public domain at: <a href="https://qcin.org/PDF/Comman/Rules%20&amp;%20Regulations_20.1.1997.pdf">https://qcin.org/PDF/Comman/Rules%20&amp;%20Regulations_20.1.1997.pdf</a> & <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>	Fully Met	1.92	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Available in Public domain at: <a href="https://qcin.org/PDF/Comman/Rules%20&amp;%20Regulations_20.1.1997.pdf">https://qcin.org/PDF/Comman/Rules%20&amp;%20Regulations_20.1.1997.pdf</a> & <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>	Fully Met	1.92	<a href="https://qcin.org/PDF/Comman/Rules%20&amp;%20Regulations_20.1.1997.pdf">https://qcin.org/PDF/Comman/Rules%20&amp;%20Regulations_20.1.1997.pdf</a>



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1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	pdf As per QCI Service & Finance Manual, any employee of QCI can be transferred to any Department/ Division/ Board within QCI. Details available in Service and Finance Manual at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>	Fully Met	1.92	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Available in Public domain at: <a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20document">https://www.qcin.org/Statement%20of%20the%20categories%20of%20document</a>	Fully Met	3.85	<a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20c">https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20c</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s%20held%20or%20under%20control.pdf			ontrol.pdf
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Available in Public domain at: <a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20the%20categories%20of%20document%20held%20or%20under%20control.pdf">https://www.qcin.org/Statement%20of%20the%20categories%20of%20the%20categories%20of%20document%20held%20or%20under%20control.pdf</a>	Fully Met	3.85	<a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Available in Public domain at: <a href="https://www.qcin.org/theorganisation.php">https://www.qcin.org/theorganisation.php</a> & <a href="https://qcin.org/QCISecretariat.php">https://qcin.org/QCISecretariat.php</a>	Fully Met	0.96	<a href="https://www.qcin.org/theorganisation.php">https://www.qcin.org/theorganisation.php</a>
1.7.2	Composition	Fully Met	0.96	0.96	Available in Public domain at: <a href="https://www.qcin.org/theorganisation.php">https://www.qcin.org/theorganisation.php</a> & <a href="https://qcin.org/QCISecretariat.php">https://qcin.org/QCISecretariat.php</a>	Fully Met	0.96	<a href="https://www.qcin.org/theorganisation.php">https://www.qcin.org/theorganisation.php</a>
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Available in	Fully Met	0.96	<a href="https://www.q">https://www.q</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Public Domain at: <a href="https://www.qcin.org/theorganisation.php">https://www.qcin.org/theorganisation.php</a>			<a href="https://www.qcin.org/theorganisation.php">cin.org/theorganisation.php</a>
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)	Fully Met	0.96	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.7.5	Powers and functions	Fully Met	0.96	0.96	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)	Fully Met	0.96	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Available in Public Domain at: <a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a>	Fully Met	0.96	<a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					hp & <a href="https://qcin.org/Minutes%20of%20GB.php">https://qcin.org/Minutes%20of%20GB.php</a>			
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Available in Public Domain at: <a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a> & <a href="https://qcin.org/Minutes%20of%20GB.php">https://qcin.org/Minutes%20of%20GB.php</a>	Fully Met	0.96	<a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a>
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Available in Public Domain at: <a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a> & <a href="https://qcin.org/Minutes%20of%20GB.php">https://qcin.org/Minutes%20of%20GB.php</a>	Fully Met	0.96	<a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a>
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Fully Met	3.85	3.85	Available in Public domain at: <a href="https://www.qcin.org/contact.php">https://www.qcin.org/contact.php</a>	Fully Met	3.85	<a href="https://www.qcin.org/contact.php">https://www.qcin.org/contact.php</a>
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	Available in Public domain at: <a href="https://www.qcin.org/con">https://www.qcin.org/con</a>	Fully Met	3.85	<a href="https://www.qcin.org/contact.php">https://www.qcin.org/contact.php</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tact.php			
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	The Basic Pay per month in respect of each cadre is mentioned on web link: <a href="https://www.qcin.org/Salary%20Structure.php">https://www.qcin.org/Salary%20Structure.php</a> The list of employees in different boards is mentioned on website: <a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>	Fully Met	3.85	<a href="https://www.qcin.org/Salary%20Structure.php">https://www.qcin.org/Salary%20Structure.php</a>
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Available in Public Domain at: <a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a> (Service & Finance Manual)	Fully Met	3.85	<a href="https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20&amp;%20Finance%20Manual%202018.pdf</a>
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information	Fully Met	3.85	3.85	Available in	Fully Met	3.85	<a href="https://qcin.or">https://qcin.or</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority				Public domain at: <a href="https://qcin.org/rti-information.php#">https://qcin.org/rti-information.php#</a>			<a href="https://qcin.org/rti-information.php#">g/rti-information.php#</a>
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Central Public Information Officer, Quality Council of India, ITPI Building, 6th Floor, 4-A, I P Estate, Ring Road, New Delhi – 110002.	Fully Met	3.85	INFO AVAILBLE ON WEBSITE
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil	Partially Met	1.93	INFO AVAILBLE ON WEBSITE
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	3	Partially Met	1.93	INFO AVAILBLE ON WEBSITE
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Fully Met	1.92	1.92	Yes	Fully Met	1.92	<a href="https://qcin.org/RTI_Trainings.php">https://qcin.org/RTI_Trainings.php</a>
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Yes	Fully Met	1.92	<a href="https://qcin.org/RTI_Trainings.php">https://qcin.org/RTI_Trainings.php</a>
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Training Programme	Fully Met	1.92	<a href="https://qcin.org/RTI_Trainings.php">https://qcin.org/RTI_Trainings.php</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>conducted by Institute of Secretariat Training &amp; Management (ISTM):</p> <ul style="list-style-type: none"> <li>• Trained 3 officers in the month of April and May 2019.</li> <li>• Trained 1 officer in the month of October 2019.</li> <li>• 01 officer to attend training schedule in the month of February 2020.</li> </ul> <p>Conducted Training Program in QCI office for PIOs/ APIOs of concerned boards/ divisions/ departments in May 2019.</p>			gs.php
1.12.4	Update & publish guidelines on RTI by the Public	Not Applicable	0	0		Fully Met	1.92	-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Authorities concerned							
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	As per QCI Service & Finance Manual, any employee of QCI can be transferred to any Department/ Division/ Board within QCI. Details available in Service and Finance Manual at: <a href="https://qcin.org/documents/Service%20%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20%20Finance%20Manual%202018.pdf</a>	Fully Met	7.69	<a href="https://qcin.org/documents/Service%20%20Finance%20Manual%202018.pdf">https://qcin.org/documents/Service%20%20Finance%20Manual%202018.pdf</a>
<b>Total</b>			<b>98</b>	<b>98</b>			<b>96</b>	
<b>2</b>	<b>Budget and Programme</b>							
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Budget (income/ expenditure) for each board	Fully Met	10.00	<a href="https://qcin.org/Minutes%20of%20GB.php">https://qcin.org/Minutes%20of%20GB.php</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>under QCI is approved by concerned Board and thereafter it is placed before the Finance Committee for its recommendation. Then the consolidated budget of QCI (including all boards, divisions, departments) is placed before Governing Body and then before Governing Council for its approval/ ratification. Minutes of GB &amp; GC is available in Public Domain: <a href="https://qcin.org/Min">https://qcin.org/Min</a></p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>utes%20of%20GC.php &amp; https://qcin.org/Minutes%20of%20GB.php            Balance sheet available in Annual Report on following web link: https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</p>			
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	<p>Budget (income/ expenditure) for each board under QCI is approved by concerned Board and thereafter it is placed before the Finance Committee for its recommen</p>	Fully Met	10.00	<p>https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</p>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>           dation. Then the consolidated budget of QCI (including all boards, divisions, departments) is placed before Governing Body and then before Governing Council for its approval/ ratification. Minutes of GB &amp; GC is available in Public Domain: <a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a> &amp; <a href="https://qcin.org/Minutes%20of%20GB.php">https://qcin.org/Minutes%20of%20GB.php</a> Balance sheet available in Annual Report on following         </p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					web link: <a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>			
2.1.3	Proposed expenditures	Fully Met	10	10.00	Budget (income/expenditure) for each board under QCI is approved by concerned Board and thereafter it is placed before the Finance Committee for its recommendation. Then the consolidated budget of QCI (including all boards, divisions, departments) is placed	Fully Met	10.00	<a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>before Governing Body and then before Governing Council for its approval/ ratification. Minutes of GB &amp; GC is available in Public Domain: <a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a> &amp; <a href="https://qcin.org/Minutes%20of%20GB.php">https://qcin.org/Minutes%20of%20GB.php</a> Balance sheet available in Annual Report on following web link: <a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20contr">https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20contr</a></p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	ol.pdf Budget (income/ expenditure) for each board under QCI is approved by concerned Board and thereafter it is placed before the Finance Committee for its recommendation. Then the consolidated budget of QCI (including all boards, divisions, departments) is placed before Governing Body and then before Governing Council for its approval/ ratification. Minutes of GB	Fully Met	10.00	<a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					& GC is available in Public Domain: <a href="https://qcin.org/Minutes%20of%20GC.php">https://qcin.org/Minutes%20of%20GC.php</a> & <a href="https://qcin.org/Minutes%20of%20GB.php">https://qcin.org/Minutes%20of%20GB.php</a> Balance sheet available in Annual Report on following web link: <a href="https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://www.qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>			
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	The details are reported in Finance Committee, Governing Body and Governing Council and	Fully Met	10.00	<a href="https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20contr">https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20contr</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					are also published in Annual Report sent to Nodal point, DPIIT for placing in both houses of Parliament. Annual Report available in Public Domain at: <a href="https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>			ol.pdf
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	There are no cadre posts in QCI. However, the approximate foreign visits are approved in the meetings of respective board.	Partially Met	8.34	info on website



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	There are no cadre posts in QCI. However, the approximate foreign visits are approved in the meetings of respective board.	Partially Met	8.34	info on website
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	Available in Public domain at: <a href="https://qcin.org/tender.php">https://qcin.org/tender.php</a>	Fully Met	16.67	<a href="https://qcin.org/tender.php">https://qcin.org/tender.php</a>
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Not Applicable	0	0		Fully Met	6.25	0
2.3.2	Objective of the programme	Not Applicable	0	0		Fully Met	6.25	0
2.3.3	Procedure to avail benefits	Not Applicable	0	0		Fully Met	6.25	0
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0		Fully Met	6.25	0
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0		Fully Met	6.25	0
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0		Fully Met	6.25	0
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0		Fully Met	6.25	0
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0		Fully Met	6.25	0
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/	Not Applicable	0	0		Fully Met	25.00	0

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	allocations to State Govt./ NGOs/other institutions							
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0		Fully Met	25.00	0
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0		Fully Met	25.00	0
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0		Fully Met	25.00	0
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	Last CAG Audit of QCI was conducted in 2014 and all the queries were appropriately dealt with.	Fully Met	50.00	info available on website
<b>Total</b>			<b>150</b>	<b>150</b>			<b>283</b>	
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	On need basis or by invitation. Available in Public Domain	Fully Met	12.50	<a href="https://www.qcin.org/#">https://www.qcin.org/#</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					under Heading Public consultation on QCI website: <a href="https://www.qcin.org/#">https://www.qcin.org/#</a>			
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	Details of QCI officials is available in Public Domain at: <a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>	Fully Met	12.50	<a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0		Fully Met	2.78	-
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0		Fully Met	2.78	-
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0		Fully Met	2.78	-
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0		Fully Met	2.78	-
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0		Fully Met	2.78	-
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0		Fully Met	2.78	-
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0		Fully Met	2.78	-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0		Fully Met	2.78	-
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0		Fully Met	2.78	-
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	Generally published on the website of QCI or mentioned in the manuals concerning the respective scheme. Important Public Notices are available on QCI website under: <a href="https://qcin.org/index.php">https://qcin.org/index.php</a>	Fully Met	16.67	<a href="https://qcin.org/index.php">https://qcin.org/index.php</a>
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	Available in Public Domain under heading Public consultation on QCI website: <a href="https://www.qcin.org/#">https://www.qcin.org/#</a>	Fully Met	16.67	<a href="https://www.qcin.org/#">https://www.qcin.org/#</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	Generally published on the website of QCI or mentioned in the manuals concerning the respective scheme. Important Public Notices are available on QCI website under: <a href="https://qcin.org/index.php">https://qcin.org/index.php</a>	Fully Met	16.67	<a href="https://qcin.org/index.php">https://qcin.org/index.php</a>
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Internet (website) and print media. Information is available in Public Domain on QCI website: <a href="https://www.qcin.org/">https://www.qcin.org/</a> .	Fully Met	50.00	<a href="https://www.qcin.org/">https://www.qcin.org/</a> .
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	The relevant information/guidelines	Fully Met	25.00	<a href="https://www.qcin.org/">https://www.qcin.org/</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					related to schemes, etc. are available on website of QCI <a href="https://www.qcin.org/">https://www.qcin.org/</a> under respective board.			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	All manuals/ handbooks are available in printed form.	Fully Met	25.00	-
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	By and large information is available free of cost. However, some of the scheme related manuals are available on payment of fee (as decided by the respective board) and the same can be obtained	Fully Met	25.00	<a href="https://www.qcin.org/">https://www.qcin.org/</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					from them. The link for QCI website is as follows: <a href="https://www.qcin.org/">https://www.qcin.org/</a>			
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	By and large information is available free of cost. However, some of the scheme related manuals are available on payment of fee (as decided by the respective board) and the same can be obtained from them. The link for QCI website is as follows: <a href="https://www.qcin.org/">https://www.qcin.org/</a>	Fully Met	25.00	<a href="https://www.qcin.org/">https://www.qcin.org/</a>
<b>Total</b>			<b>225</b>	<b>225</b>			<b>250</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.1.1	English	Fully Met	14.29	14.29	English. Available in Public domain at: <a href="https://www.qcin.org/">https://www.qcin.org/</a>	Fully Met	14.29	<a href="https://www.qcin.org/">https://www.qcin.org/</a>
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	English. Available in Public domain at: <a href="https://www.qcin.org/">https://www.qcin.org/</a>	Fully Met	14.29	<a href="https://www.qcin.org/">https://www.qcin.org/</a>
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	As and when required as per respective board scheme.	Fully Met	28.57	-
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Document and information are available in Public domain at: <a href="https://www.qcin.org/">https://www.qcin.org/</a>	Fully Met	9.52	<a href="https://www.qcin.org/">https://www.qcin.org/</a>
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Document and information are available in Public domain at: <a href="https://www.qcin.org/">https://www.qcin.org/</a>	Fully Met	9.52	<a href="https://www.qcin.org/">https://www.qcin.org/</a>



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.3.3	Location where available	Fully Met	9.52	9.52	org/ Document and information are available in Public domain at: <a href="https://www.qcin.org/">https://www.qcin.org/</a>	Fully Met	9.52	<a href="https://www.qcin.org/">https://www.qcin.org/</a>
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Available in Public Domain at: <a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>	Fully Met	7.14	<a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>
4.4.2	Details of information made available	Fully Met	7.14	7.14	In electronic form at <a href="https://www.qcin.org/">https://www.qcin.org/</a> and hard copies/ physical response.	Fully Met	7.14	<a href="https://www.qcin.org/">https://www.qcin.org/</a>
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	09:00 am to 05:30 pm (flexibility as per approval of competent authority). Available in Public Domain at: <a href="https://www.qcin.org/contact.php">https://www.qcin.org/contact.php</a>	Fully Met	7.14	<a href="https://www.qcin.org/contact.php">https://www.qcin.org/contact.php</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	tact.php Available in Public domain at: <a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>	Fully Met	7.14	<a href="https://qcin.org/contact.php">https://qcin.org/contact.php</a>
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Available in Public domain at: <a href="https://qcin.org/QCISecretariat.php">https://qcin.org/QCISecretariat.php</a>	Fully Met	3.57	<a href="https://qcin.org/QCISecretariat.php">https://qcin.org/QCISecretariat.php</a>
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Both offline and online RTI Applications received. Information available at <a href="https://www.qcin.org/rti-information.php">https://www.qcin.org/rti-information.php</a>	Fully Met	3.57	<a href="https://www.qcin.org/rti-information.php">https://www.qcin.org/rti-information.php</a>
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	Details are provided in Annual Report every year. Annual Report is available at <a href="https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://qcin.org/Statement%20of%20the%20categories</a>	Fully Met	3.57	<a href="https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					%20of%20documents%20held%20or%20under%20control.pdf			
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	By and large all schemes are ongoing and available on respective board's website.	Fully Met	3.57	-
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0		Fully Met	3.57	-
4.5.6	Annual Report	Fully Met	3.57	3.57	Annual report for 2017-18 and 2018-19 is available at <a href="https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>	Fully Met	3.57	<a href="https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf">https://qcin.org/Statement%20of%20the%20categories%20of%20documents%20held%20or%20under%20control.pdf</a>
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	Available in Public domain at: <a href="https://www.qcin.org/faq">https://www.qcin.org/faq</a>	Fully Met	3.57	<a href="https://www.qcin.org/faq.php">https://www.qcin.org/faq.php</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.php			
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0		Fully Met	3.57	-
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Quarterly reports pertaining to RTIs and Appeals available on following link: <a href="https://qcin.org/rti-information.php#">https://qcin.org/rti-information.php#</a>	Fully Met	14.29	<a href="https://qcin.org/rti-information.php#">https://qcin.org/rti-information.php#</a>
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Quarterly reports pertaining to RTIs and Appeals available on following link: <a href="https://qcin.org/rti-information.php#">https://qcin.org/rti-information.php#</a>	Fully Met	14.29	<a href="https://qcin.org/rti-information.php#">https://qcin.org/rti-information.php#</a>
<b>4.7</b>	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	No question asked. QCI provides expert	Fully Met	28.57	-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					assistance in the field of Quality and Assessment to DPIIT (previously known as DIPP)/ any of Ministerial Department whenever any related question is asked by the Parliament.			
<b>Total</b>			<b>193</b>	<b>193</b>			<b>200</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	a. Current CPIO & FAA information available at <a href="https://qcin.org/rti-information.php">https://qcin.org/rti-information.php</a> # b. Earlier CPIO & FAA- • First Appellate Authority- Dr. R. P Singh • CPIO- Dr. B. K Rana •	Fully Met	20.00	<a href="https://qcin.org/rti-information.php">https://qcin.org/rti-information.php</a> # <a href="https://qcin.org/rti-information.php">https://qcin.org/rti-information.php</a> # <a href="https://qcin.org/rti-information.php">https://qcin.org/rti-information.php</a> #

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					APIO- Mr. N. S. Negi			
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Applicable	0	0		Fully Met	20.00	-
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	a. D.O.A : 01-Jan-2019 b. Name/ Designation : Mr. Jagminder Kataria/ Deputy Director	Not Met	0	-
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	Committee of PIOs & APIOs: <a href="https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf">https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf</a>	Fully Met	20.00	<a href="https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf">https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf</a>
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	Committee of PIOs & APIOs: <a href="https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf">https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf</a>	Fully Met	20.00	<a href="https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf">https://www.qcin.org/documents/Committee%20of%20PIOs%20and%20APIOs.pdf</a>
<b>Total</b>			<b>80</b>	<b>80</b>			<b>80</b>	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Published on the website: www.qcin.org	Fully Met	25.00	www.qcin.org
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0		Not Met	0	should be uploaded on website
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0		Not Met	0	should be uploaded on website
<b>Total</b>			<b>25</b>	<b>25</b>			<b>25</b>	
<b>Grand Total</b>			<b>771</b>	<b>771</b>				<b>935</b>