

Translation of Certification Scheme Book into 12 languages



QUALITY COUNCIL OF INDIA

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Quality Council of India

2nd Floor, Institution of Engineers, Bahadur Shah Zafar Marg, New Delhi-110002

Quality Council of India invites applications from reputed and experienced translation agencies for translation of a Certification Scheme Book into 12 Indian Languages. The applicant agency must have proven track record and the competent manpower for undertaking the job. The applications can be sent in the format and manner mentioned below.

To,

Quality Council of India

From:

M/s _____

Contact Person details:

E-mail id:

Phone No:

Subject: Quotation for translation of Certification Scheme Book into 12 languages as per the format, specifications and terms and conditions mentioned below:

S. No	Particulars	Per word Rate (in Rs.)	Amount
1	Translation of book containing 50000 (approx.) words in to the following 12 languages: 1. Hindi 2. Assamese 3. Bengali 4. Kannada 5. Malayalam 6. Punjabi 7. Tamil 8. Telugu 9. Marathi 10. Odia 11. Gujarati 12. Mizo Source Language: English		
2	<u>GST @</u>		
	Total amount		

TERMS & CONDITIONS:

1. The bidder shall have the requisite manpower and proven experience of providing translation services to other Government and Private Organizations. Any past experience with Government organizations shall be preferred.
2. This document can be downloaded from our website www.qcin.org
3. The bidder shall submit the copy of PAN and GST along with the bid.
4. Quotation in sealed cover/envelope is to be submitted to QCI within the prescribed time.
5. The delivery period of the supplies should be within 30 days from the date of issuance of purchase order.
6. 100% payment will be made upon successful delivery and verification of the translated material.
7. The Prices quoted shall be valid for a minimum period of "Three Months".
8. The quotation to be submitted in a sealed envelope & addressed to **Assistant Director, Accounts & Administration, Quality Council of India, 2nd Floor, Institution of Engineers, Bahadur Shah Zafar Marg, New Delhi-110002**
9. The above should reach QCI office on or before **12 Noon, November 26, 2018** super-scribing on the envelope "**Quotation for Translation-Certification Scheme Book**"
10. Quality Council of India reserves the right to reject any or all bids/tenders without assigning any reason whatsoever.
11. QCI reserves the right to extend/terminate the contract or enter into a rate contract with the shortlisted vendor.