



QUALITY COUNCIL OF INDIA

Proceedings of the 50th Meeting of QCI Governing Body

The meeting of the 50th Governing Body was held on December 6, 2017 at Hotel The Royal Plaza, 'Connaught' Conference Hall, 1st floor, Ashoka Road, New Delhi at 14 00 hrs. A list of members present is annexed at Annexure-1. Leave of absence was granted to the members who could not attend the meeting.

WELCOME

The chairman welcomed the members of the Governing Body and a short presentation was run through initially to brief the members of DIPP who have recently taken over the charge of QCI section. The Chairman, explained the various responsibilities of the Boards of QCI. The AS, DIPP desired clarifications and gave suggestions for improving the quality of assessments and accreditation that the Boards are involved in. Some of the suggestions are reproduced below:

1. AS, DIPP desired to know whether the NABCB signing MRAs have the sanction of the MEA, to which CEO, NABCB explained that these MRAs are not G to G but between Accreditation bodies (ABs) who are members of IAF/PAC. Most of these ABs are private in nature and work independently to support their government's initiatives under WTO.
2. AS, DIPP desired that the no. of CBs and IBs in important export sectors must be increased. It was explained that there were many CBs/IBs operating in India which are accredited by foreign ABs and there is very little information about such CBs/IBs as well as the clients they are servicing within India. He desired that a note be sent to him by NABCB suggesting ways to regulate or mandatory disclosure of certifications given by CBs/IBs through foreign ABs, since it affects the health and safety aspects of the citizens.
3. While discussing about the accreditation granted to hospitals, it was explained that sometimes 150-200 cases are discussed in Accreditation committee (AC) meetings over two days. AS, DIPP desired to know whether NABH has adequate resources to deal with such numbers and whether such numbers may affect the quality of accreditation. CEO, NABH explained that AC is the final committee and the proposal for accreditation comes to AC after going through assessment team and after closure of all Non-Conformities (NCs) which is a long drawn process. Only when the secretariat is convinced that all NCs have been closed as per the standards and to the satisfaction of the assessor, the proposal is placed to AC. Therefore, only few complicated cases end up getting discussed in AC. It was also explained that in all ABs around the world, which are accredited by ISQua, the same process is followed.
4. It was also discussed that QCI may initiate few activities through which outreach activities may be further strengthened and demand for adoption of voluntary initiatives and accreditation may be promoted. It can then improve the ease of doing business through successive adoption of third party assessments in the regulations.

Thereafter, Chairman requested the Secretary General to take up the formal discussions on the agenda.

a. **Adoption of Agenda**

With permission of all Members, the agenda was adopted.

b. **Confirmation of the Proceedings of the 49th GB Meeting of QCI.**

Members confirmed and approved the proceedings of the 49th GB Meeting of QCI held on July 11, 2017.

c. **Action taken on Proceedings of the 49th GB is attached at Annexure-2.**

SG referred to Annexure-2 of the Agenda for ATR of 49th meeting and informed that suggestions received during the last GB meeting have been suitably taken up and all actions have been incorporated. SG apprised the members that

1. The Annual Report has been submitted to DIPP for laying on the table in the upcoming winter session of the parliament.
2. Whereas in the land matters for QCI, L& DO has informed about the non-availability of land and the same is now being explored in the area of Sarojini Nagar where an already constructed NBCC building can be purchased as the office is currently spread out at six different locations.

Part – I **AGENDA ITEMS FOR APPROVAL OF GB**

50.1.1 To approve the revised Service and Finance Manual. (Page-21)

GB was informed that the existing service & Finance manual -2015 was being restructured to include a few issues which were under discussion with DIPP. Being an independent entity under PPP model QCI was required to have its own rules, as was opined by the Department of Expenditure, M/O Finance & DIPP in the joint affidavit submitted to the Hon'ble High Court at Delhi in response to a PIL. SG informed that after many discussions with DIPP and its IFW under the chairmanship of AS&FA the revised S&F Manual is now finalized. Any further amendment will be brought to the notice of GB. Being the competent authority to amend byelaws as per rules frame by Govt. vide Section 10 a). These revised byelaws (S&F Manual -2015) will be made effective from Jan 1, 2018.

It was also desired that Chairman, GB may constitute a committee to further discuss comments received from other members & if few amendments are required, the same may be brought to GB in a time bound manner. With this the revised manual as consented by DIPP was approved to be implemented from Jan 1, 2018.

50.1.2 To consider and approve replacement of names of Trustees to administer the Superannuation scheme. (Page-22)

GB members approved the change.

Part – II **AGENDA ITEMS FOR RATIFICATION OF GB**

50.2.1 Extension of tenure of Finance Committee. (Page-23)

Members were informed that one of the changes in the manual is expanding the finance committee from three to five and therefore, the current FC needs to be given an extension till 31 Dec, 2017. Thereafter, a new one will be constituted and operationalised. The current nomination has one member from each of the Chambers and members were of the opinion this practice should continue. CM apprised the role of the chambers is not as dominant as the govt. considering the way it works and most of the decisions are taken by them.

50.2.2 Recruitment for the vacant post of CEO, NABET. (Page-24)

Members were informed the process of recruitment for the post of CEO, NABET was going on and the post will be offered soon.

50.2.3 Signing of MoU / Contract agreement with various organisations (Page 25) along with **Annexure-4**.

- 1) QCI signed MOU with Miryang City, Korea on 13.11.17at (Page-27)
- 2) QCI signed MOU with European Organisation for Quality (EOQ), Belgium on 12.10.17 at (Page-33)
- 3) Agreement with International Accreditation Service, USA at (Page-35)
- 4) QCI signed MoU with Govt. of Punjab on 24.11.2017at (Page-42)

Member ratified MoUs at Sr. No 1, 2, & 4. There were serious concerns about the efficacy of contract signed with IAS, USA. Chairman, NABET & NABL felt that such contracts provide easy asses to foreign ABs to operate in India and in the long run will create issues for other Boards of QCI. The contract was thus not ratified & it was desired that Chairman, GB may discuss it with all Chairman's of Boards and if consensus emerges the matter may be brought to GB again. It was also resolved that NABCB will write a note to DIPP for regulating functions of Foreign ABs in a time bound Manner.

50.2.4 To ratify writing off the Debtors (Page-49)

Members noted and ratified.

Part – III **AGENDA ITEMS FOR INFORMATION OF GB**

50.3.1 Quarterly Performance of QCI and its Boards for the period July, 2017 to September, 2017. (Page-54)

The Governing Body noted the performance of QCI and its Boards in 2nd Quarter from July 1, 2017 to September 30, 2017.

The Boards and QCI have earned Income of Rs. 5087 lakhs during the quarter against Budgeted income of Rs 4000 which is 127 % of Budged income and expenditure is Rs 2653 which is 84% of budgeted expenditure 3142 lakhs.

50.3.2 Annual Increment of 5% to QCI officials (Page-56)

Members were informed that due to reduced inflation and as there has already been a hike in the income of employees at QCI, this time only 5% increment was given to the employees.

50.3.3 Extension of Chairman, QCI up to September 2019 (Page-58)

Members were informed the Tenure of Chairman has been extended till September, 2019

- 50.3.4** Nominations invited for Chairman, NABH (Page-59)
- GB was informed Chairman, NABH has put in papers after he was elevated to the position of CEO, Columbia Hospital. The new Chairman, NABH will be finalised soon as nominations have been received.
- 50.3.5** Promotions/absorption against the regular post undertaken during the year 2017(Page-60)
- GB members were informed about the promotions / absorption in QCI during the reporting period.
- 50.3.6** NABH – An update on activities is attached as **Annexure-5**
- CEO, NABH presented the activities through a presentation.
- 50.3.7** NABCB – An update on activities is attached as **Annexure-6**
- CEO, NABH presented the activities through a presentation.
- 50.3.8** NABET – An update on activities is attached as **Annexure-7**
- Director, NABET presented the activities through a presentation.
- 50.3.9** NBQP – An update on activities is attached as **Annexure-8**
- CEO, NBQP presented the activities through a presentation.
- 50.3.10** NABL- An update on activities is attached as **Annexure-9**
- CEO, NABL presented the activities through a presentation.
- 50.3.11** QCI Projects - An update on activities during the reporting period is attached as **Annexure-10**
- Head (PADD) could not present due to paucity of time
- 50.3.12** ZED - An update on activities during the reporting period is attached as **Annexure-11**
- Sr Director, ZED presented the activities through a presentation.
- 50.4** **Any other business.**
- One of the concern of the Members was all Boards to take measures that bring value in accreditation. They were of the opinion unless the users don't see value it may not be possible to increase the numbers and bring quality in related matters. Accreditation activities must be dovetailed into incentivising and promotion.

It was suggested that all activities of the Boards and QCI must be through ERP and digitization efforts must be completed quickly.

It was also opined that centrality of each Board must be decided and efforts in that direction should be a continuous process. Such as NABET should focus on School accreditation.

In order to provide facilitation to people, Google map may be used for location of nearest accredited laboratory of NABL.

RACB should be under QCI and its role must be defined as a foresight analysis of every project. NABET is quite diverse presently.

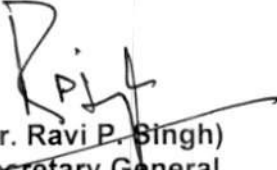
An analysis document for Cost of Quality may be prepared through a qualified partner like ASQ, ISI Kolkata etc. MSME centred skill centres may be promoted through Regional chambers, where students can work and learn about manufacturing competitiveness as part of their internships.

ZED Certification should not be subsidy pushed but pooled by Industry.

Every Board may like to conduct an Employee Engagement analysis.

50.5 **Next Governing Body Meeting of QCI.**

The next board meeting will be held on March 15, 2017.


(Dr. Ravi P. Singh)
Secretary General


(Adil Zainulbhai)
Chairman

Date : 6th December, 2017
Place : New Delhi

50th Governing Body Meeting – December 6, 2017

List of Members present:

- | | |
|--|---|
| 1. Shri Adil Zainulbhai | Chairman, QCI |
| 2. Shri Shailendra Singh
Ms Vandana Kumar | Addl Secretary DIPP
Joint Secretary, DIPP |
| 3. Shri S.K. Joshi | NABL-Chairperson |
| 4. Shri R. Mukundan | NBQP-Chairperson |
| 5. Shri Shyam Bang | NABCB-Chairperson |
| 6. Prof Goverdhan Mehta | NABET-Chairperson |
| 7. Mr Mritunjay Kumar | FICCI |
| 8. Sh Vikas Jain | ASSOCHAM |
| 9. Sh. C. N. Sinha | CII |
| 10. Dr Rajesh Kumar | DSIR |
| 11. Shri Jawahar Lal | Director (E&R)/ME, Ministry of Railways |
| 12. Dr. Ekta Kapoor | Scientist 'E', Department of Science & Technology |
| 13. Sh. Bejon Kumar Mishra | Founder, Consumer Online Foundation |
| 14. A K Sharma | STQC (MeitY) |
| 15. Jitendra Parik | IIA |
| 16. Dr. Ravi P. Singh | Secretary General |

QCI Secretariat

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|-----------------------|-------------------|
| 1. Shri Anil Relia | CEO, NABL |
| 2. Shri Anil Jauhari | CEO, NABCB |
| 3. Shri C.K. Biswas | CEO, NBQP |
| 4. Dr Harish Nadkarni | CEO, NABH |
| 5. Dr A Raj | Sr. Director, ZED |
| 6. Ms Vanita Yadav | Director, NABET |

Leave of Absence

- | | |
|-----------------------|----------------------------|
| 1. Secretary, DoC | M/o Commerce & Industry |
| 2. President | NIQR |
| 3. Chairman | Finance Committee |
| 4. Shri Pramath Sinha | Founder, Ashoka University |