

**QUALITY COUNCIL OF INDIA
NEW DELHI**

F.No. QCI/383/Order/2020/204

March 17, 2020

OFFICE ORDER

Subject: Regarding transfer of Mr. Alok Jain, Director, NABL.

This order is issued in continuation to Office Order No. QCI/Order/200/2020 dated 2.3.2020.

As per the approval of competent authority, Mr. Alok Jain, Director, NABL is hereby appointed as Incharge 'Training & Capacity Building Cell (TCB Cell)' w.e.f. 23.3.2020.

In view of the above, he is requested to hand-over his charge of allocated work in NABL (other than that of International Division) to CEO, NABL or any official as deputed by CEO for the purpose by 20.3.2020 (afternoon).

As Incharge TCB Cell he shall report to SG, QCI and perform the activities as per the scope of TCB Cell mentioned in the above said office order. The TCB Cell shall function from QCI office in ICCW Building at ITO.

His attendance shall be maintained in ICCW Building and his salary shall be debited from QCI/TCB Cell account as per the guidelines mentioned in the above said order.

**(Aradhana Chopra)
Joint Director (Admn. Incharge)**

Copy to:

1. Mr. Alok Jain, to continue to perform his duties of International Division NABL in addition to his duties as Incharge, TCB Cell.
2. CEO, NABL to relieve Mr. Alok Jain from his current responsibilities in NABL (other than that of International Division) by 20.3.2020 A/N.
3. SG Secretariat
4. Accounts Department
5. Personal file of the official
6. Office Order file