



Tender Ref. No.: QCI/PPID/1021/068

Date: October 21, 2021

**Pre-Bid Meeting Notice**

This is with reference to the tender document “Expression of Interest (EOI) For Hiring of Agency for Development of Audio and Video for Celebration of Silver Jubilee of QCI” with Ref. No. QCI/PPID/1021/068.

**Below are the details to join the pre-bid meeting:**

**Date: October 22, 2021**

**Time: 15.40 Hours to 16.00 Hours.**

**Meeting Link: [Click here to join the meeting](#) (Microsoft Teams Meeting)**

**General Instructions:**

- Login at the given time by clicking provided link; for any queries on the process, kindly write to Procurement Team, QCI, [procurement@qcin.org](mailto:procurement@qcin.org)
- Participants to only join the meeting at the above mentioned time.
- Do not make any trial logins on the day of the meeting as the link is tried and tested.
- You are requested to coordinate with your fellow colleague who is joining the meeting (if any) to log in at the same time as you do.
- To ask the query use the *raise hand* option on the screen and wait for your turn.
- Kindly remember to mute your microphone when you're not talking.
- Kindly make sure you have good internet connectivity for clarity of the call.

Interested bidders are requested to go through the EOI document thoroughly and submit their queries (if any) in advance to Procurement Team, QCI via email- [procurement@qcin.org](mailto:procurement@qcin.org)