Quality Council of India New Delhi

F.No. QCI/Circular /2021/22

August 10, 2021

CIRCULAR

It is hereby informed that, as per the instructions received from SHO, Police Station, IP Estate, New Delhi (vide letter No. 1513-1525 dated 10.08.2021) in connection with security arrangements in view of Independence Day Celebrations on 15.08.2021, the sealing /de-sealing of QCI offices located near ITO, Delhi shall be as per the following schedule:

- 1. The sealing & checking process of the offices/buildings will be conducted by Police from 02:00 pm onwards on 12.08.2021 and on 14.08.2021.
- 2. The de-sealing will be done at 12:00 Noon on 13.08.2021 and 15.08.2021.

All are requested to kindly note the above, and plan any official work / meetings accordingly.

(Rupinder Kaur) Assistant Director (HR-Admn.)

Copy to:

- 1. All employees
- 2. Office Order file