

**Submission of Application:** Interested candidates fulfilling the eligibility criteria are requested to apply online in the link <https://qcin.org/careers>, available on QCI website. **Last date for receipt of online applications is 11.09.2023 at 1730 hrs.**

**General terms & conditions:**

All the applicants are requested to go through the terms & conditions below before filling online application):

- Only the online applications which are properly submitted shall be considered i.e. the applicant should receive a confirmation message on his/her registered email (**kindly note that after clicking on submit button the message for successful submission of application should appear on the screen for confirmation of submission of application**).
- Incomplete applications wherein the applicant does not receive any confirmation of submission within the closing date & time shall not be considered.
- After the last date of application, the data relating to all un-filled / not submitted applications will be purged/deleted from the system and no representation to that effect will be considered.
- QCI reserves the right to increase/ decrease the number of advertised posts or not fill any vacancy or cancel the advertisement (partially or fully), without assigning any reason.
- Any consequential vacancy arising after the issuance of this advertisement / at the time of interview may also be filled from the available candidates.
- Last drawn salary must be commensurate with the post applied for (candidate must upload the last salary slip).
- Relevant documents required as per the online application should be uploaded.
- Any application or document received through post/mail shall not be considered.
- Persons already in employment should upload NOC from the present employer and vigilance clearance (not mandatory for candidates working in private sector) from parent department. However, in case the NOC/Vigilance clearance is not available at the time of application, the same should be submitted at the time of document verification before interview (in case called),

failing which he/she would not be allowed to attend the interview.

- The Screening Committee may adopt criteria higher than the minimum prescribed w.r.t Age, Experience, Qualification, etc. to shortlist eligible candidates and the decision of the Screening Committee shall be binding on all.
- The eligibility of a candidate shall be determined as on closing date of the advertisement.
- Required experience shall be counted after obtaining the essential qualification.
- Applying for a post and merely fulfilling the eligibility criteria does not confer the right to be called for interview. Only shortlisted candidates will be called for interview. No interim correspondence shall be entertained. For updates you are advised to go through the website.
- The decision of QCI in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type and from any source will disqualify the candidature of the applicant.
- In case of any dispute / ambiguity that may occur in the process of selection, the decision of QCI shall be final.
- No TA/DA shall be paid for attending interview.
- Interview by Skype/Teleconference may be allowed for justifiable reasons; however, the candidate should ensure proper internet connection at his/her end and QCI shall not be responsible for any issue during the interview.
- Selection Panel may be drawn for one year or approved by competent authority.
- QCI may conduct a background check on candidates & any concealment of information will make the candidate liable for cancellation of his/her candidature.
- In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, QCI reserves the right to modify/ withdraw/ cancel any communication made to the candidate.
- In case of any query, kindly send an email at email id [hr@qcin.org](mailto:hr@qcin.org) No query on phone shall be entertained.
- **In case of any issue pertaining to submission of online application or if any technical support is required may kindly email at [support@7techies.zohodesk.in](mailto:support@7techies.zohodesk.in),**
- In case of any discrepancy in English & Hindi version, the English version

shall prevail.