

QCI/NABL/0524/310

Request for Quotation for
“Integrated Smart Room Solution/RoomBr Projector”



Quality Council of India (QCI)
Institution of Engineers Building,
2nd Floor, 2, Bahadur Shah Zafar Marg,
New Delhi - 110002

Quality Council of India, an Autonomous Body setup by Ministry of Commerce & Industry, Government of India, invites quotations for “**Integrated Smart Room Solution/RoomBr Projector**” as per the details given below:

Bill of Quantities (BOQ)

S. No.	Item	Quantity	Unit Rate*	Amount (in ₹, excl. GST)
1	RoomBr - Everything in a Box Device (Integrated Smart Room/RoomBr Projector) - Virtulive	1		
2	Installation & Commissioning	1		
3	Training Material & Videos	1		
4	Ceiling Mount Kit	1		
5	Bluetooth/Wireless Keyboard and Mouse	1		
6	Courier Charges	1		

Prequalification:

S. No.	Basic Requirements	Specific Requirements	Documents Required
a.	Legal entity	<p>The Bidder(s) interested in participating in the Selection Process must be a duly registered legal entity in India, under any one of the following categories:-</p> <ul style="list-style-type: none"> ▪ A Limited Liability Partnership (“LLP”) registered under the LLP Act, 2008; ▪ an Indian Company (“Company”) registered under the Companies Act, 1956/ 2013; ▪ a “Partnership Firm” registered under the Indian Partnership Act, 1932; ▪ a Sole Proprietorship firm, registered as such under the Applicable Laws of India <p>With minimum 3 years of existence at the time of submission of the bid.</p>	<p>Registration documents of the Bidder as a company/firm or any legal entity along with:</p> <ul style="list-style-type: none"> ▪ Incorporation Certificate of the company ▪ PAN Card of the registered legal entity ▪ GST certificate of the registered legal entity ▪ Certified copy of registered Partnership Deed; copy of Statement filed in the Register of Firms disclosing names, addresses and relevant details of all partners of the Partnership Firm ▪ MSME Certificate (if applicable) ▪ Any other supporting document, as may be required
b.	Non- Blacklisting	<p>The bidding entity must not be blacklisted/terminated/debarred by any state or central government or their agencies and should not have been found guilty of any criminal offence by any court of law, in the last five (5) years.</p>	<p>As per format attached as Annexure-A by the authorized signatory.</p>
c.	Previous work	<p>The bidding entity should specify the similar work they have done, if any.</p>	<p>Copy of work orders for works of similar nature, if any.</p>

Terms and Conditions:

1. **Delivery Timeline:** The items mentioned in BOQ to be delivered within 4-6 weeks from date of award of work.
2. **Delivery Address:** National Accreditation Board for Testing and Calibration Laboratories (NABL), Merlin Infinite, Unit No. 1208, 12th Floor, DN-51, Sector-V, Salt Lake City, Kolkata - 700091
3. **Payment:** The payment shall be made post successful delivery within 30 days of submission of proper tax invoice.
4. **Penalty:** Penalty may be imposed on non-performance/ violation of any of the terms and conditions mentioned in this RFQ.
5. QCI reserves the right to accept or reject any bid, to annul the entire bid process or reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected Vendor(s) or any obligation to inform the affected Vendor(s) the grounds for such decision. QCI also reserves the right to negotiate with the successful Vendor if necessary.
6. The contract will be awarded to the Vendor whose proposal conforms to this RFQ and is, in the opinion of QCI, the most advantageous and represents the best value to the assignment, price and other factors considered.
7. No part of this document can be reproduced in any form or by any means, disclosed or distributed to any person without prior written consent of QCI, except to the extent required for submitting the bid and no more. The information contained in this document is only disclosed for the purposes of enabling potential Vendors to submit a proposal to QCI. This document should not therefore be used for any other purpose. This document contains proprietary information furnished for evaluation purposes only; except with the written permission of the QCI, such information may not be published, disclosed, or used for any other purpose. The bidding firms acknowledge and agree that this document and all portions thereof, including, but not limited to, any copyright, trade secret and other intellectual property rights relating thereto, are and at all times shall remain the sole property of QCI. The title and full ownership rights in the information contained herein and all portions thereof are reserved to and at all times shall remain with QCI. Vendors must agree to take utmost care in protecting the proprietary and confidential nature of the information contained herein.
8. QCI may at its sole discretion and at any time during the evaluation of proposal, disqualify any respondent, if the firm:
 - i. Submitted the proposal after the response deadline.
 - ii. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
 - iii. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years.
 - iv. Submitted a proposal that is not accompanied by required documentation or is nonresponsive, failed to provide clarifications related thereto, when sought.
 - v. Submitted more than one proposal.
 - vi. Was declared ineligible by the Government of India/State/UT Government for corrupt and fraudulent practices.
9. **Disclaimer:** QCI shall not be responsible for any late receipt of applications for any reasons whatsoever. The applications received late will not be considered.
QCI reserves the right:
 - i. To reject any/all applications without assigning any reasons thereof.
 - ii. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the QCI without assigning any reasons thereof.
 - iii. To include any other item in the Scope of work at any time after consultation with applicants or otherwise

Interested parties may submit the quotation in a sealed envelope super-scribing “**Integrated Smart Room Solution/RoomBr Projector**” to Deputy Director (Finance & Accounts), Quality Council of India, Institution of Engineers Building, 2nd Floor, 2, Bahadur Shah Zafar Marg New Delhi - 110002, India (By post or by hand) on or before **May 17, 2024, by 2 PM**.

For any queries, you may contact the below:

Procurement Team, QCI

Email id: procurement@qcin.org

Annexure-A
(Format for Non-Blacklisting Undertaking)

(To be submitted on the Letterhead of the responding firm)

To,
Deputy Director (Finance & Accounts),
Quality Council of India, Institution of Engineers Building,
2nd Floor, 2, Bahadur Shah Zafar Marg, New Delhi-110002

Subject: Non-Blacklisting declaration in connection with RFP Ref. No. __ dated __ for _____

This is to notify you that our Firm/Company/Organization _____ intends to submit proposal in response to invitation for Tender Ref. No. ____ for _____. In accordance with the above, we declare that:

We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this agreement

We are not blacklisted by any Central/ State Government/ agency of Central/ State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Dated this Day of (Year) (Signature) (In the capacity of)
Duly authorized to sign the Proposal Response for and on behalf of:
(Name and Address of Company) Seal/Stamp of Bidder