

QCI/NABET/1224/391

**Request for Quotation for
Printing of Question Papers and OMR Sheets**



**Quality Council of India (QCI)
Institution of Engineers Building,
2nd Floor, 2, Bahadur Shah Zafar Marg,
New Delhi - 110002**

Quality Council of India, an Autonomous Body setup by Ministry of Commerce & Industry, Government of India, invites quotations for **“Request for Quotation for Printing of Question Papers”** as per the details given below:

1. Delivery Address: Pimpri, Pune

Requirement 1: Printing of Question papers: Class 1st to 10th

Specifications:

Thickness: 70 GSM

Printing: Colored

Printing: Back to Back

Paper Size: A4

Mode: Offset

S. No.	Class	Language	Quantity	No. of Pages
1	2nd class	Marathi	5100	21
		Hindi	175	19
		English	500	17
		Urdu	750	21
2	3rd class	Marathi	5400	15
		Hindi	150	17
		English	500	17
		Urdu	775	17
3	4th class	Marathi	5100	28
		Hindi	75	32
		English	175	33
		Urdu	675	32
4	5th class	Marathi	750	32
		Hindi	225	32
		English	500	27
		Urdu	250	32
5	6th class	Marathi	600	31
		Hindi	75	34
		English	175	31
		Urdu	250	32
6	7th class	Marathi	600	29
		Hindi	75	34
		English	175	30
		Urdu	250	30
7	8th class	Marathi	400	28
		Hindi	70	30
		English	175	29
		Urdu	250	30
8	9th class	Marathi	400	33
		Hindi	70	36
		English	175	33
		Urdu	250	37

9	10th class	Marathi	350	39
		Hindi	-	-
		English	100	39
		Urdu	200	39
10	10th Post	Marathi	300	39
		Hindi	-	-
		English	100	39
		Urdu	200	39

Requirement 2: Printing of OMR sheet

Printing: Coloured & Single Side Printing

Size of Paper: A4

Thickness of Paper in GSM: 105 GSM

Bar Code: Yes

Total Quantity: 55,000

Note: The OMR template will be provided to the printing vendor in pdf format.

2. Delivery Address: Nashik

Requirement-1: Printing of Question paper

S. No.	Class	Quantity	No. of Pages
1	3rd Class	300	28
2	5th Class	250	31
3	8th Class	250	33

Specifications:

Thickness: 70 GSM

Printing: Colored

Printing: Back-to-Back

Paper Size: A4

Mode: Offset

Requirement-2: Printing of OMR sheet

Quantity: 1,000 OMR sheet

Printing: Coloured & Single Side Printing

Size of Paper: A4

Thickness of Paper in GSM: 105 GSM

Bar Code: Yes

Prequalification:

1. Valid Certificate of Registration/Incorporation, GST Registration, PAN
2. Copy of purchase orders for supply of similar items, if any.

Terms and Conditions:

1. **Delivery Timeline:** The items mentioned in BOQ to be delivered within 4-6 weeks from date of award of work.
2. **Payment:** The payment shall be made post successful delivery within 30 days of submission of proper tax invoice.
3. **Penalty:** Penalty may be imposed on non-performance/ violation of any of the terms and conditions

mentioned in this RFQ.

4. QCI reserves the right to accept or reject any bid, to annul the entire bid process or reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected Vendor(s) or any obligation to inform the affected Vendor(s) the grounds for such decision. QCI also reserves the right to negotiate with the successful Vendor if necessary.
5. The contract will be awarded to the Vendor whose proposal conforms to this RFQ and is, in the opinion of QCI, the most advantageous and represents the best value to the assignment, price and other factors considered.
6. No part of this document can be reproduced in any form or by any means, disclosed or distributed to any person without prior written consent of QCI, except to the extent required for submitting the bid and no more. The information contained in this document is only disclosed for the purposes of enabling potential Vendors to submit a proposal to QCI. This document should not therefore be used for any other purpose. This document contains proprietary information furnished for evaluation purposes only; except with the written permission of the QCI, such information may not be published, disclosed, or used for any other purpose. The bidding firms acknowledge and agree that this document and all portions thereof, including, but not limited to, any copyright, trade secret and other intellectual property rights relating thereto, are and at all times shall remain the sole property of QCI. The title and full ownership rights in the information contained herein and all portions thereof are reserved to and at all times shall remain with QCI. Vendors must agree to take utmost care in protecting the proprietary and confidential nature of the information contained herein.
7. QCI may at its sole discretion and at any time during the evaluation of proposal, disqualify any respondent, if the firm:
 - i. Submitted the proposal after the response deadline.
 - ii. Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
 - iii. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years.
 - iv. Submitted a proposal that is not accompanied by required documentation or is nonresponsive, failed to provide clarifications related thereto, when sought.
 - v. Submitted more than one proposal.
 - vi. Was declared ineligible by the Government of India/State/UT Government for corrupt and fraudulent practices.
8. **Disclaimer:** QCI shall not be responsible for any late receipt of applications for any reasons whatsoever. The applications received late will not be considered.
QCI reserves the right:
 - i. To reject any/all applications without assigning any reasons thereof.
 - ii. To relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the QCI without assigning any reasons thereof.
 - iii. To include any other item in the Scope of work at any time after consultation with applicants or otherwise

Interested parties may submit the quotation in a sealed envelope super-scribing “RFQ for printing of Question papers and OMR Sheet” to Deputy Director (Finance & Accounts), Quality Council of India, Institution of Engineers Building, 2nd Floor, 2, Bahadur Shah Zafar Marg New Delhi - 110002, India (By post or by hand) on or before **December 5, 2024, by 2 PM.**

For any queries, you may contact the below:

Procurement Team, QCI

Email id: procurement@qcin.org