

### **General terms & conditions:**

All the applicants are requested to go through the terms & conditions below before applying:

1. QCI reserves the right to increase/ decrease the number of advertised positions or cancel the advertisement (partially or fully), without assigning any reason.
2. Applying for a post and merely fulfilling the eligibility criteria does not confer the right to be called for interview. Only shortlisted candidates will be called for further process. No interim correspondence shall be entertained. For updates you are advised to go through the website.
3. The decision of QCI in respect of selections shall be final and no correspondence in this regard will be entertained.
4. In case of any dispute / ambiguity that may occur in the process of selection, the decision of QCI shall be final.
5. No TA/DA shall be paid for attending interview.
6. Once the final submission is done, applicants will not be able to make any changes online and no request for change/correction/modification will be entertained or allowed under any circumstances.
7. The applicants are advised to fill in all their particulars in the online application form carefully as submission of wrong information may lead to rejection apart from debarment by QCI.
8. Applicants are advised in their own interest to submit the online application much before the closing date and not to wait till the last date.
9. After the last date of application, the data relating to all un-filled / not submitted applications will be purged/deleted from the system and no representation to that effect will be considered
10. All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
11. Any application or document received through post/mail shall not be considered.
12. QCI may conduct a background check on candidates & any concealment of information will make the candidate liable for cancellation of his/her candidature.
13. The Screening Committee may adopt criteria other than the minimum prescribed w.r.t Age, Experience, Qualification, etc. to shortlist eligible applicants, subjected to the number of applications received for a particular post. Further, the decision of the Screening Committee shall be binding on all. No correspondence/queries with regard to reasons for non-shortlisting/selection shall be entertained.
14. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of offer/engagement letter, QCI reserves the right to modify/ withdraw/ cancel any communication made to the candidate.
15. In case of any query, kindly send an email at email id [hr@qcin.org](mailto:hr@qcin.org). No query on phone shall be entertained.
16. **In case of any issue pertaining to submission of online application or if any technical support is required may kindly email at [harsh.chaudhary@qcin.org](mailto:harsh.chaudhary@qcin.org)**
17. Court of jurisdiction for any dispute will be at Delhi.
18. In case of any discrepancy in English & Hindi version, the English version shall prevail.